

# Middletown Springs School District Board of School Directors (Regular) Meeting

May 15, 2008 Regular Meeting Held on June 6<sup>th</sup> 2008

Present: Kimberly Mathewson (Chair); Clarence Haynes (Vice-Chair); and Steven Letendre (Clerk). Principal Aaron Boynton, Superintendent Cheryl Chedester, Jim Gilmour, and Vermont Achievement Center Representative Sarah Bolster were also present.

## Official Minutes

1. The meeting was called to Order by Kimberly Mathewson at 3:10 pm.
2. Consent Agenda: (Action)
  - a. Approval of Minutes: Unofficial Minutes of April 10, 2008 (regular)
  - b. Report of Superintendent (verbal)
  - c. Report of Principal (written)
    - Clarence Haynes moved to accept the consent agenda and Steven Letendre seconded. The MSES District Board is extremely pleased with the Principal's report on our success in meeting student Adequate Yearly Progress goals. Clarence Haynes further commented that Middletown Springs is doing very well relative to its peer districts, and looks forward to future progress. The motioned carried.
3. Report of Business Manager (Action)
  - i. Year to Date Review
    - Kimberly moved that we table this item until the regular June meeting. Clarence seconded; the motion carried.
  - ii. Approval of Warrants:
    1. Warrant #21, in the amount of \$333,174.19 dated 4/18/08.
    2. Warrant #22, in the amount of \$3,308.85, dated 5/2/2008.
  - Clarence Haynes moved to accept warrants #21 and #22. Kimberly seconded; the motion carried.
  - iii. Financial Report
    - Kimberly moved that we table this item until the regular June meeting. Clarence seconded; the motion carried.
4. General Public Comments (Listen and Defer Action to Future Meeting)  
None
5. Old Business: (Possible Action)
  - a. School Boiler
    - Tabled by consensus for June meeting.
  - b. Transfer of deed
    - The MSES Board reviewed the letter and deed prepared by the Town to transfer ownership of the school grounds to the MSES School District. Prior to signing the deed, the MSES board will review the survey plot map and the articles that the Town voted on to approve transfer of the land to the District.
  - c. Request to transfer \$4,000.00 to payroll account for ACH
    - Marilyn Parker is requesting a one-time transfer of \$4,000 from the general fund to the payroll account for ACH for payroll cash flow issues. Steve Letendre moved to accept request. Clarence Haynes seconded; the motion carried.
  - d. Board vacancy-update

- Kimberly Mathewson announced that Jim Gilmour submitted a letter of interest in joining the MSES District Board. Steven Letendre moved that the board appoint Jim Gilmour to the MSES Board for the remainder of the year—through March of 2009—occupying the three-year seat that is currently vacant. Kimberly Mathewson seconded; the motion carried.
  - e. Superintendent Search-update
    - An interim Superintendent has been hired. Tom Gallagher has accepted a one-year interim position to serve as the RSWSU Superintendent through June of 2009. Mr. Gallagher has come out of retirement after a lengthy and successful career as an educator and superintendent in New York and Vermont.
  - f. Henderson Scholarship Fund (advertising)
    - Kimberly Mathewson agreed to investigate the MSES School Board's responsibility to administer this program.
  - g. Water System-update
    - Aaron Boynton reported on progress to design and construct the water purification system for the school. He anticipates the project being completed by the end of the year.
  - h. Code of Conduct – sign  
Tabled by consent.
  - i. Other
    - Clarence moved that the Board move into executive session at 4:20 pm for a student issue, allowing Aaron Boynton, Jim Gilmour, and Cheryl Chedester to join. Steven Letendre seconded; the motion carried. Kimberly moved that the board leave executive session at 4:30. Clarence Haynes seconded, the motion carried. No action was taken.
6. New Business (Receive Information and possible action)
- a. Pre-K title funding
    - Principal Boynton informed the Board that future grant funding for the Pre-K program may decline, and thus the Board should begin to consider alternative funds for this important program.
  - b. Pre-K licensure
    - Act 61 has established new requirements for Pre-K teachers. Specifically, our Pre-K teacher will need to obtain the Early Education Endorsement. This would require an investment in our current Pre-K instructor. The board reviewed a request by the current Pre-K teacher to acquire the necessary credential. No action was taken.
  - c. Act 51 training
    - Act 51 is a state drug and alcohol training requirement for educators. It is currently unfunded. Four MSES teachers will require this two-day training. The board should anticipate needing to fund this at approximately \$300 per teacher.
  - d. Legislative Update-brief overview of impact of Act 82.
    - Tabled by consensus.
  - e. FY09 School Calendar for Board Approval
    - Steven Letendre moved that the Board approve the proposed school calendar for the 2008 – 2009 academic year. Clarence Haynes seconded; the motion carried.
  - f. After School Program: Vermont Achievement Center (VAC)
    - Sarah Bolster shared a document Vermont Achievement Center (VAC) produced containing a proposal for services to deliver an after school program at the Middletown Springs Elementary School starting next year. The proposal covered specific services for a five-day after school program starting at 2:50 pm and concluding at 5:30 pm. Sarah reviewed the proposal and responded to questions from the board.
7. Policies: (Possible Action)
- a. AIDS/HIV (discussion, possible 1<sup>st</sup> reading)
    - Tabled by consensus.
  - b. Wellness (discussion, possible 1<sup>st</sup> reading)
    - Tabled by consensus.

8. Personnel and Contracts (Action)

a. New Hires -

- Principal Boynton indicated that they are in process of hiring a one-year education assistant to fill a leave of absence from a current MSES employee.

b. Terminations/Resignations -

None

c. Transfers –

None

9. Anticipated Executive Session **1 V.S.A. § 313 (1-9)(b)** (if warranted)

- Kimberly moved the Board into executive session for personel issues at 5:15 and invited Cherly Chedester and Jim Gilmour to join. Clarence Haynes seconded; the motion carried. Steven Letendre moves out of excecutive session at 5:20. Kimberly Mathewson second; the motion carried. Kimberly Mathewson moved that the Superintendant act on the contract issue, pending verification. Steve seconded the motion; the motion carried.

10. Other Lawful Business (Information Gathering Only)

None

11. The Next Meeting is Schedule for June 19, 2008, 7:00 PM

12. Adjournment

- Kimberly Mathewson moved that we adjourn the meeting at 5:28. Steven seconded, the motioned carried.