

Tinmouth School Board  
Official Minutes  
May 12, 2008

Present were Helen Mango, Chair; Board Members Anne Robbins and Francene Cone (late); Lisa Patry. Also present were Susan McKelvie, Principal; Gail Fallar, Town Treasurer; Jonathan Czar, Secretary.

Helen called the meeting to order at 7:00 p.m.

**MINUTES**

The minutes for April 7<sup>th</sup> were reviewed. Helen moved to approve the minutes as amended, Anne seconded. All approved, motion carried.

Helen extended thanks to all those involved with Saturday's plant sale, most notably Bess Lewis who worked all day on both pre-sale potting days

**CONSENT AGENDA**

***Principal's Report:***

**a. Server Replacement**

Susan reported that \$1600 of technology related funds is available in the budget that can be used to help pay for the new server. Helen moved to authorize Susan to proceed with the server purchase and Anne seconded. All approved, motion carried.

**b. Defibrillator**

The Defibrillator has been installed. The following people attended the CPR training session; Susan McKelvie, Anne Robbins, Allyn Kahle, Lisa Edge, Zohara Zarfati, Kathryn Fredericks, Jen Calvey, and Chris Maski.

**c. Roof Repair**

The small roof on the front of the building is in need of repair. Shirley Zandy will contact John Cotrupi to assess the situation.

**d. Curriculum and Instruction**

Susan asked the board to consider hiring Eva Gonova for the remainder of the year to help Lisa Edge in the pre-Kindergarten/Kindergarten in the afternoon. There are days when Lisa has 18 children in her classroom. The board agreed it was a reasonable request and Helen moved to hire Eva for the remainder of the school year. Anne seconded, all approved. Motion carried.

**e. Events and Programs**

The school is having an "In Service" day the week of the 12<sup>th</sup> for the purpose of planning and scheduling for next year. She will go into more detail at a later date. Gary Salmon will be coming to do a presentation for Arbor Day on the 13<sup>th</sup>. The

board and everyone attending the meeting extended their condolences to Shirley Zandy. Susan extended a thank you to Ann Czar who stopped by and helped with various tasks while Shirley was out.

### **BILLS AND ORDERS**

Gail presented the following warrants for the board to sign.

<i>Payroll Warrants</i>		
<b>Warrant #</b>	<b>Date</b>	<b>Amount</b>
<b>19</b>	04/07/08	\$10,856.60
<b>20</b>	04/21/08	\$9,816.64
<b>21</b>	05/06/08	\$11,246.13
<i>AP Warrants</i>		
<b>Warrant #</b>	<b>Date</b>	<b>Amount</b>
<b>16</b>	04/17/08	\$22,062.15
<b>18</b>	05/05/08	\$282,580.78

Gail presented the financial statement to the board and answered questions about various line items.

### **OLD BUSINESS**

#### **a. Hot Lunch Plan**

Ann Czar has drafted a letter that will be sent to parents with instructions regarding the new collection procedure for the hot lunch program.

#### **b. Writing Curriculum**

There will be a writing curriculum for next year. It will be derived from a previous draft that that was never finalized because it lacked a technology component.

#### **c. Water Treatment update**

The board signed and dated a resolution and certificate for the first phase of the loan for the Water Treatment system.

#### **d. Tinmouth Students at MRU**

The board discussed ideas to help parents that have questions regarding the transition from Tinmouth to high school. One possibility would be an open invitation to parents of children at TES and MRU to meet and discuss experiences.

### **RESIGNATIONS**

Bess Lewis, IA, and Courtney Heath, itinerant RSWSU Music Teacher, are leaving after the end of this academic year. Aaron Boynton, Principal of Middletown Elementary, is heading a committee to find a replacement for Courtney.

### **NEXT MEETING**

Because of Tinmouth's Graduation on June 9, the board agreed to hold their next meeting on June 2<sup>nd</sup>. Lisa Patry asked to be included on Jan Dente's email list for the meeting packets. Jonathan asked the board if it was acceptable to have the meeting notes emailed no later than the Sunday following the school board meetings since it helps to have the weekend to type them. The board agreed it wouldn't be a problem.

### **EXECUTIVE SESSION**

Helen moved to go into Executive Session at 8:03 p.m. for a discussion of contract and personnel issues. Francene seconded, all approved. Motion Carried.

Respectfully Submitted,  
Jonathan Czar

### **CONTINUATION MINUTES**

Motion to come out of executive session at 8:25 p.m. made by Francene, seconded by Anne. Motion passed.

No action taken.

Motion to adjourn at 8:30 p.m. made by Anne, seconded by Helen. Motion passed.

Respectfully submitted,  
Helen Mango