

**Middletown Springs Board of School Directors (Regular) Meeting**

**Date: December 15, 2011**

**Time: 6:00 PM**

**Place: Middletown Springs Elementary School**

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**OFFICIAL MEETING MINUTES**

Present: Joan Paustian (Supt.), Louis Milazzo (Business Mgr.), Kimberly Mathewson (Chair), Clarence Haynes (Clerk), Matt Peschl (Member), Kendra Larson (Member). Also present: Richard Beal (Principal), Susan Rosso (Recording Secretary)

**1. Call to Order (Action)**

Kimberly Mathewson called the meeting to order at 6:05PM. Board members and the Superintendent viewed the new ceilings in the grades 3/4 and 5/6 classrooms.

**2. Consent Agenda (Action)**

a. Approval of Minutes – Unofficial Minutes from:

1. November 10, 2011 (Regular)
2. June 3, 2011 (Special) (Still Pending)
3. June 6, 2011 (Special) (Still Pending)

Kendra Larson moved to approve the minutes of November 10, 2011, Matt Peschl seconded; motion carried. Minutes of June 3 and June 6, 2011 were tabled by consensus.

b. Superintendent's Report (Written)

Supt. Paustian reported that the SU meeting has been changed to January 4. The negotiating team will meet from 5:30 to 6:00PM. It is very important that all board members are there to meet with attorney Dennis Wells from 6:00 to approximately 7:15PM.

c. Principal's Report (Written)

Mr. Beal and MSES teachers will meet with Rommy Fuller at GMC on December 19 for reading professional development. He looks forward to a long-standing relationship with Ms. Fuller. Per parent/community request, the staff discussed the potential for a foreign language program during the school day. Mr. Beal has spoken with a few foreign language teachers. The question is how to fit the language program into the day; thoughts were to have the program integrated into subject area curriculum. The staff has also been discussing project and theme based learning, as well as supplementing the Everyday Math program. Staff has been going to GLE meetings after school with other teachers in the SU, and also meeting together during the school day. PE Teacher Tracey Tinsley is reviewing Wellness expectations. A new Individual Assistant is needed per an IEP team decision. The ceiling and lighting projects will be completed shortly. We need a digital panel for the water system; Mr. Beal would like to apply for a water fund revolving grant. He will bring more information on the grant to the January meeting. There was great participation at the Grade 5/6 Spaghetti Dinner and the FFE Parents Night Out. The Winter Concert was wonderful and well-attended. A terrific job was done by Mr. Klami and by the students. Kendra Larson asked about whether or not a Spanish program could be in place by next year. Uncertain at this time; a certified teacher would be required; possibility of starting with a K-2 program. Voter input will be sought re: adding a foreign language program.

d. Business Manager's Report (Written)

Mr. Milazzo reported that currently, we are running at a small budget surplus of \$4,600; however, it's very early in the year and things could change. An updated report will be brought to the February meeting.

i. Financial Statements

Financial statements were covered in the Business Manager's Report.

3. Approve Consent Agenda **(Action)**

Clarence Haynes moved to approve the reports of the Supt., Principal, and Business Mgr., Kendra Larson seconded, motion carried.

4. Approve Warrants: **(Action)**

- a. Warrant #118 in the amount of \$13,461.94, dated 11/4/11

Clarence Haynes moved to approve Warrant #118 in the amount of \$13,461.94, dated 11/4/11, Matt Peschl seconded; motion carried.

5. General Public Comments **(Listen & Defer Action to Future Meeting)**

None

6. New Business: **(Receive Information & Possible Action)**

- a. FY13 Budget – Draft #3 (Discussion, anticipated action)

Mr. Milazzo updated the Board on the allowable tuition rate for Mill River UHS; due to a rate change, there will be no tuition bill-back next year for MSD. For FY13, elementary education spending is actually down, while secondary education and special education costs are up. The expenses the Board can control are in check; areas over which the Board has no control have risen. The education taxes were reviewed. Educational spending per pupil is \$14,372; state threshold is \$14,842. The Board also reviewed Act 82 information (two-vote mandate) which would require two separate articles for the voters. Budget adjustments were made. The proposed FY13 budget stands at \$1,934,622.89. Kimberly Mathewson moved to approve the proposed budget for 2013, Clarence Haynes seconded the motion; motion carried.

7. Old Business: **(Itemize Subjects for Deliberation & Possible Action)**

- a. Stream Bank Stabilization Grant- update

Board members met with Hillary Solomon. The grant has been submitted to the state. The Board would like to express their appreciation to Hillary Solomon for all of her efforts. Mr. Haynes reported that the stream bank work has been completed and all agreed that the job was well done, but will need some cosmetic repair come spring. An invoice for the repairs will be sent to the school.

- b. Henderson Foundation **(Action)**

Kimberly Mathewson and Supt. Paustian met with other stakeholders to select recipients and also to set a process and timeline for future student awards.

8. Policies **(For Adoption)**

- a. E-11 Electronic Communications Use and Retention

Kimberly Mathewson moved to adopt Policy # E-11, Kendra Larson seconded; motion carried.

Policies (For Input/Review)

- a. F-26 Use of Restraint & Seclusion (revisions as per law)  
b. H-4 Public Solicitations/Advertising in Schools  
c. G-11 Acceptable Use of Electronic Resources & the Internet (revisions as per law)

The Board discussed the above policies which will be returned to the Systems Committee.

9. Action on Personnel Contracts **(Action)**

- i. New Hires:
- |                                       |           |
|---------------------------------------|-----------|
| April Simpson: ASP Crafts Workshop    | \$25/hour |
| Lorraine Wilkins: ASP Crafts Workshop | \$25/hour |
| John Peck: Individual Assistant       |           |

Kendra Larson moved to approve the above-listed hirings, Kimberly Mathewson seconded; motion carried.

ii. Resignations: None

iii. Termination: None

iv. Other: (Renewals)

1. Bruttomesso, Robert	Soccer Coach	\$700.00
2. Bruttomesso, Robert	Odyssey of the Mind Coach	\$500.00
3. Eugair, Kim	Odyssey of the Mind Asst.	\$500.00
4. Beal, Richard	Odyssey of the Mind Coach	\$500.00
5. Barron, Mary	Instrumental Music Instr.	\$30/hour
\$5,760.00 Medicaid funded		
6. Klami, Leslie	Instrumental Music Instr.	\$25/hour
1,350.00 Medicaid funded		
7. Tinsley, Tracey	Sports Coordinator	\$500.00

Kimberly Mathewson moved to approve the above-listed hiring and renewals, Matt Peschl seconded; motion carried.

10. Executive Session 1 V.S.A. § 313 (1-9)(a)(b) (if warranted) **(Discussion & Possible Action)**

Kimberly Mathewson moved that the Board enter Executive Session at 8:13PM for personnel issues, Clarence Haynes seconded; motion carried.

Kendra Larson moved that the Board exit Executive Session at 8:22PM, Matt Peschl seconded; motion carried. No action taken.

11. Other Lawful Business **(Information Gathering Only)**

None

12. Set Next Regular Board Meeting & Agenda Building: *(Anticipated January 12, 2012, 6:00 p.m.)* **(Action)**

Next MSD board meeting set for Thursday, January 12, 2012 at 6:00PM at MSES.

13. Adjournment **(Action)**

Kendra Larson moved to adjourn the meeting at 8:26PM, Matt Peschl seconded; motion carried. Meeting adjourned.

Respectfully submitted,

*Susan Rosso*

Recording Secretary