

**Wells Town School District
Board of Directors
December 12, 2011**

Official Minutes

Attendance: Tammy Holcomb, Karen Stomski, Jennifer Miller, Linda O’Leary (Principal), Joan Paustian (Superintendent) Louis Milazzo (Business Manager).

Audience: none

1. Call to order: Jen Miller called the meeting to order at 7:03 pm.

Jen Miller made a motion, seconded by Karen Stomski to enter into executive session for personnel reasons at 7:05pm. Motion carried 2-0.

Tammy Holcomb arrived at 7:07pm.

Jen Miller made a motion, seconded by Karen Stomski to leave executive session at 7:23 pm. Motion carried 3-0.

Tammy Holcomb made a motion, seconded by Jen Miller to approve returning to the original benefits of 7 sick days, 3 personal days, and 3 bereavement days for the 12 month Support Staff effective immediately. Motion carried 3-0.

Karen Stomski made a motion, seconded by Tammy Holcomb to reimburse Kathy Fox for fingerprinting cost in exchange for volunteering 3 hours in the After School Homework Club Program for reasons discussed in executive session. Motion carried 3-0.

2. Consent Agenda: Jen Miller made a motion, seconded by Tammy Holcomb, to accept the Consent Agenda. Motion carried 3-0.

a. Approval of Minutes: Minutes of November 9, 2011 were approved with changes.

b. Superintendent Report: We have received the report from the Vermont Department of Education that shows the percentage of core academic classes not taught by highly qualified teachers (HQT) for the 2010-2011 school year. All four elementary schools have 0%. In order to be highly qualified at the elementary level, each teacher must have a certain number of credits in English/Reading, Math, Science, and Social Studies. Special educators must have a certain number of credits in the content they are teaching.

Jan has completed the 2010-2011 professional qualifications of administrators and teachers to accompany the HQT report. She has included Vermont License levels, areas of endorsement and highest degree earned. This list will be posted on our new RSWSU website along with the HQT report.

c. Principal's Report: A local motorcycle group has donated \$600 to our school. As the group has requested, this money will be used to help 2 families during the holiday season.

d. Business Manager's Report:

i. Financial Statements: In the packets is an anticipated year-end balance as of 11/16/11. It is currently showing a deficit of \$2,844. It is still early in the year and many things will change, but Louis will continue to monitor this as the year progresses.

3. Approve Warrants:

a. Warrant #125 in the amount of \$33,713.25, dated 11/4/11

b. Warrant #126 in the amount of \$23,863.76, dated 11/19/11

Tammy Holcomb made a motion to approve the Consent Agenda, seconded by Jen Miller. Motion carried 3-0.

4. General Public Comments: none

5. New Business:

a. FY 13 Budget- draft #3

Tammy Holcomb made a motion, seconded by Karen Stomski; to approve the FY'13 Budget in the amount of \$2,152,648 for an increase of 1.77%. Motion carried 3-0.

Tammy Holcomb made a motion, seconded by Jen Miller, to ask the voters of Wells to put \$20,000 from the FY"11" surplus into the Exterior Maintenance Fund, and \$20,000 from the FY"11" surplus into the Maintenance Reserve Fund. Motion carried 3-0.

6. Old Business: none

7. Policies:

E-11 Electronic Communications Use and Retention: Jen Miller made a motion, seconded by Tammy Holcomb to adopt. Motion carried 3-0.

a. For Review/ Input:

- i. G-11 Acceptable Use of Electronic Resources & the Internet (revision as per law)
- ii. F-26 Use of Restraint and Seclusion (revision as per law)
- iii. H-200 Public Solicitations/ Advertising in Schools (revised by committee, formerly H-4 and other older policies combined at some board levels.)

8. Action on Personnel Contract:

i. New Hires: Tammy Holcomb made a motion, seconded by Jen Miller, to hire Jan Dente as the Wells Board Recording Clerk or Secretary effective January 2012. Motion carried 3-0.

ii. Resignation: none

iii. Terminations: none

iv. Leave of Absence: none

v. Other: none

9: Anticipated Executive Session: Tammy Holcomb made a motion, seconded by Jen Miller to enter into executive session at 8:41 pm for contractual/personnel reasons. Motion carried 3-0.

Karen Stomski made a motion, seconded by Tammy Holcomb to come out of executive session at 9:10 pm.

10. Other Lawful Business: none

11. Set Next Regular Board Meeting: Wednesday, January 11, 2012, at 7:00 p.m.

12: Adjournment: Tammy Holcomb made a motion, seconded by Karen Stomski, to adjourn at 9: 11pm.

Respectfully Submitted,

Karen Stomski

Board Clerk