

Wells Town School District

Board of Directors

March 9, 2011

Official Minutes

Attendance: Linda O'Leary (Principal), Tammy Holcomb, Karen Stomski, Jen Miller, Joan Paustian (Superintendent).

Audience: Jason Grote, Gary Witherbee, Alan Witherbee, Michelle Bates, Sue Burke, Emily Burke.

1. Call to order: Superintendent Joan Paustian called the meeting to order at 7:00 pm.

2. Reorganize Board:

a. i. Chair: Karen Stomski nominated Tammy Holcomb for the position of Chair, seconded by Jen Miller. Motion carried 3-0.

ii. Vice Chair: Karen Stomski nominated Jen Miller for the position of Vice Chair, seconded by Tammy Holcomb. Motion carried 3-0.

iii. Clerk: Jen Miller nominated Karen Stomski for the position of Clerk, seconded by Tammy Holcomb. Motion carried 3-0.

b. Regular Monthly meeting: Monthly meetings will continue to be the 2nd Wednesday of the month.

c. Appointment of RSWSU Representatives: Due to the fact that Wells has three RSWSU representatives and only three board members all board members will represent Wells at the RSWSU meetings.

i. Appoint RSWSU Committee Representatives:

1. Systems Management: Karen Stomski

2. Finance Committee: Tammy Holcomb

3. Human Resource: Jen Miller

4. SU-Wide Negotiations (must have 2): Jen Miller, Tammy Holcomb.

(Karen Stomski will fill in if either one is unable to make a meeting.)

d. Appoint School District Treasurer: The Town Clerk ,(Nora Sargent), will be our School District Treasurer.

e. Appoint a Newspaper of Record: Rutland Herald will be the Newspaper of Record and WVNR will be our radio station of record.

f. Appoint Truant Officer: Truant Officer will be local law enforcement per statue.

g. Reaffirm Roberts Rules of Order for Small Boards: The Board reaffirms the Roberts Rules of Order for Small Boards.

h. Other Re-organization business: No other business.

Tammy Holcomb made a motion, seconded by Karen Stomski, to accept all reorganization information. Motion carried 3-0.

3. Consent Agenda:

a. Approval of Minutes: February 9, 2011 as edited

b. Superintendent Report: The Superintendent began with welcoming our new board member. Faculty members will be participating in professional development activities on the 18th. Susan Hayes of West Ed will again join us to share what Essential Outcomes and Instructional Calendars are with all in attendance. The goal is to have teachers make suggested changes so that all teachers will be using instructional calendars in this content area at the beginning of this next school year.

The superintendent reported that Kelly services has greatly improved this year. Contracts will be distributed by April 15.

c. Principal's Report:

* The principal reported that the 4th Graders had participated in the NAEP Assessment.

*David Webb from VT Water Supply will be doing a site visit soon.

*The RSWSU Arts Celebration will be held at the Tinmouth Elementary School on March 11 &12.

* The 5th &6th grade Spaghetti Dinner will be held on March 20.

* During our Early Release and In-service Days on March 16th & 17th the faculty will be working with Jason LaMora on enhancing our technology knowledge and skills. They will also be discussing the Reading Street program. On the 18th they will participate in the RSWSU district wide in-service.

*Family Literacy Night will be Tuesday, March 22. Each student will receive a book. We have also invited the incoming Kindergarteners.

*The Book Fair will be here from March 17th to the 24th.

*Our spring concerts will be held the week of March 28th.

* The PTO's Creative Writing Contest is in full swing.

*The Vermont Symphony Orchestra Galactic Brass Ensemble will present "Fanfare" on March 25th.

* Consumer Science Fair is scheduled for Tuesday, April 5th from 6-7PM

* Kindergarten Screening is scheduled for Wednesday, April 6th.

* We have received the NECAP scores from this fall and overall we saw significant improvement especially in the area of writing.

* We had a visit from Mr. Manfredi from the VT. Department of Health-Food Service Division. Despite our circumstances of the past couple of months we scored a 97 out of a possible 100 points.

* We have invited our Town Road Crew for breakfast on March 15th to show them that we appreciate all their hard work.

* As of now our last day of school will be June 20th.

*The State Boiler Inspector was here and issued a new permit. He expressed no concerns.

*Linda met with Morgan Hood from Efficiency VT. They toured the building and Morgan feels that we have a number of items that will qualify for incentives.

d. Business Manager's Report

i. Financial Statements: Wells is currently showing an anticipated surplus amount of \$17,578.

Karen Stomski made a motion, seconded by Jen Miller, to accept the Consent Agenda. Motion carried 3-0.

4. Approval Warrants:

- a. Warrant #106 in the amount of \$25,328.29, dated 2/11/11

5. General Public Comments: Michelle Bates asked why Wells has 5 more school days compared to other schools in our area, and whether they could be used to offset some of our snow days. Tammy Holcomb responded that the number of school days is negotiated with the teacher contracts. The board is firm on our amount of student days, however if there was an issue it would need to be addressed between the teachers and the school board. The Superintendent responded that it is unrealistic to live in Vermont and not expect snow days.

Michelle Bates also inquired whether there would be any summer programs for our students at the school. Ms. O'Leary responded that she is working with the staff in hopes of having some exciting things. She hopes to bring us more information at our next meeting.

Jason Grote commented about life in 5th Grade. The Smart Board is working again and the students are enjoying using it. Recently the children were divided into groups where they had to write an advertisement for the upcoming Spaghetti Dinner. They had to research the deadline to submit the article to the paper as well. They needed to do this with no adult help. The children really enjoyed this activity.

6. New Business:

- a. **Approve Substitute List:** Karen Stomski made a motion, seconded by Tammy Holcomb, to approve the Substitute List. Motion carried 3-0.

- b. **Siding Bids:** The board will take another look at the spec sheet and decided more specifically what we are looking for.

- c. **Act 153:** Karen Stomski requested that we discuss the possibility of looking into merging either within our district or with the BRSU as stated in Act 153 boards needed to begin this discussion in December of 2010. The board felt confident that there was no need to look into those possibilities at this time. Karen Stomski wanted to make her concerns clear that if in 2013 the Commissioner decides to dissolve the RSWSU and delegates where our students would go that there be a record of why this board did or did not discuss it at the proper time. Also she expressed that looking into these options does not mean that we will definitely do them.

d. Tammy Holcomb made a motion, seconded by Karen Stomski , to give read only access to all our accounts to Jen Miller, and Louis Milazzo . Motion carried 3-0.

The Board took a short recess from 8:10pm to 8:20 pm.

7. Old Business:

a. **Bidding & Purchasing:** Tammy Holcomb made a motion, seconded by Karen Stomski, to allow the Supervisory Union to go to bid for copiers, fuel oil, and propane. Motion carried 3-0.

b. **Kitchen Grants:** Food Service Equipment Grant is a 50% matching grant for up to \$3,500. Stove replacement is our top priority. This grant is due by April 1st. The board approves the submittal of this grant. Motion carried 3-0.

c. **Water System Update:** On March 3rd David Webb from VT Water Supply Division conducted a site visit with Ward. Several small modifications were requested by David to Otter Creek. Craig Jewett has responded to David with changes and David has accepted the responses. Craig now needs to send a revised plan to David.

d. **Building Maintenance List:** Linda O'Leary passed out a maintenance priority list to the board.

8. Policies: The board gave their input on the following policies.

- i. C-4 School Visits by Board Members
- ii. D-3 Staffing and Job Descriptions
- iii. F-6 Student Medication
- iv. F-14 Admission of Non-Resident Students
- v. Residency
- vi. F-106 Idling of Vehicles Other than School Buses
- vii. F-109 Tuition Payment
- viii. H-7 Title I Part A Parent Involvement
- ix. G-3 Field Trips
- x. G-5 Selection of Instructional Material

Tammy Holcomb made a motion, seconded by Jen Miller, to rescind the following policies.
Motion carried 3-0.

Referral for Special Education

Student in Special Education Obtaining a High School Diploma

Homebound Instruction

Extended Year Services

Staff Conduct with Students 5-10-00

Employee Misconduct 5-10-00

9. Action on Personnel Contract:

i. New Hires: None

ii. Resignations: None

iii. Terminations: None

iv. Leave of Absence: None

10: Anticipated Executive Session: Tammy Holcomb made a motion, seconded by Karen Stomski, to enter into executive session at 9:42 pm for Negotiations & Personnel Reasons.
Motion carried 3-0.

Karen Stomski made a motion, seconded by Jen Miller, to come out of executive session at 10:00 pm. Motion carried 3-0.

11 Other Lawful Business: None

12. Set Next Regular Board Meeting: Due to school vacation our next meeting will be Wednesday, April 6th at 7:00pm.

13: Adjournment: Tammy Holcomb made a motion, seconded by Jen Miller to adjourn at 10:03 pm. Motion carried 3-0.

Respectfully Submitted,

Karen Stomski

Board Clerk

