

Rutland Southwest Supervisory Union
Board of School Directors Regular Meeting
Date: September 27, 2010
Time: 7:00 PM
Location: Middletown Springs Elementary School

Official Minutes

Board Members Present: Karen Stomski (M), Charity Downs (M), Kimberly Mathewson (M), Alicia Marcy (M), Jerry Keezer (M), Helen Mango (M), Mary Jo Teetor (A), Russell North (M), Tammy Holcomb (M), Cindy Taylor-Patch (M), and Tracee Oakman Rupe (M).

Administrators Present: Superintendent Joan Paustian, Director of Student Support Services Darren McIntyre, Business Manager Louis Milazzo.

The meeting was **called to order** by Chair Kimberly Mathewson at 7:07PM.

Consent Agenda:

Approval of minutes - **Motion made by Helen Mango, seconded by Karen Stomski to approve the minutes of July 26, 2010 (regular and continuation).** One correction noted. **Motion to approve minutes (as amended) carried.**

Report of the Superintendent: In addition to her written report (included in the board packet), Dr. Paustian:

- shared the acknowledgement plaque. After it is circulated to each school, it will be displayed at Central Office.
- updated the board on ACT 153 - our supervisory union currently has less than 600 students; two handouts were provided to the board. Discussion ensued.
- expenses were transferred from CFP to Medicaid Reinvestment funds for several salaries.
- Updated the board on status of Provisional Licenses- elaborated for the board.
- Labor Relations - Instructional Assistants often provide support to after school programs; this may result in an overtime situation when 1) the total hours exceed 40 per week; 2) when the instructional assistant is employed for both positions within the same school district, and 3) when the services provided are similar in nature. This may have a financial impact which the boards will wish to consider. Discussion ensued.
- EEE enrollment figures were not available at the time the spreadsheet was created; Dr. Paustian will provide the numbers to the board at the next meeting. Darren noted that there were 71 students based on a recent report he completed.

Report of the Business Manager - Mr. Milazzo reminded the board:

- The budget (FY12) timelines (discussed at each local board level).

He also reported:

- The Finance Committee will have the first draft of the RSWSU budget available at the October board meeting.
- Educational Spending cuts (discussed at each local board level)
- Surplus (FY10) application decision needed
- Anticipated FY11 Financial Statement/Report to be presented in October.
- Attended VSBIT meeting - distributed comparison of our loss ratios (workers compensation and unemployment).

Report of Director of Student Support Services - In addition to his written report (included in board packet), Mr. McIntyre further discussed:

- #3 on written report- referrals to be streamlined hope to access GoalView in near future for all 504 and EST Plans for better data management.

- Special Education reimbursement (formula) percent is anticipated to increase to 56.73.
- IDEA-B grant is currently being amended.

Report of Director of Educational Advancement - Mrs. McKelvie's written report was included in the board packet.

- Mrs. McKelvie has been able to successfully adjust strategies and anticipates that all CFP grants will be approved.
- Mrs. McKelvie will be attending training and gathering information regarding applying for 21st Century Grant funds.
- Mrs. McKelvie was invited to attend the next board meeting.

Dr. Paustian answered a few questions from the board regarding curriculum and the progress being made. The RSWSU is consulting with West Ed. Discussion ensued.

By declaration of the Chair, Curriculum Coordinating Council Reports will be added as an item to each future SU agenda whereby updates and/or reports will be provided.

Discussion ensued.

Motion made by Karen Stomski, seconded by Helen Mango to approve the reports of the Consent Agenda. Motion carried.

Approve Warrants:

Motion made by Charity Downs, seconded by Karen Stomski to approve:

Warrant #92, in the amount of \$231,039.68, dated 7/16/10

Warrant #93, in the amount of \$36,915.71, dated 7/30/10

Warrant #94, in the amount of \$36,744.82, dated 8/13/10

Warrant #95, in the amount of \$38,307.56, dated 8/27/10

Warrant #96, in the amount of \$8,996.23, dated 9/10/10.

Motion carried.

General Public Comments: None

Old Business: None.

The Chair called for a break at 8:08PM; and called the meeting back to order at 8:15PM.

New Business:

ACT 153 - Dr. Paustian spoke of how ACT 153 may impact our supervisory union since there are less than 600 students. She also spoke regarding the board taking under consideration changing choice for secondary education and for Ira changing choice for all students. Transportation is anticipated to be a factor if ACT 153 requires supervisory unions to merge, but this has not been addresses in ACT 153. Dr. Paustian gave the board other options and information to consider. Discussion ensued.

Approve the Substitute List - **Motion made by Helen Mango, seconded by Karen Stomski to approve the substitute list as presented. Motion carried.**

Discuss substitute rate for long term substitutes - The current rate for substitutes is \$65 per day. Substitutes who sub consecutively for the same teacher for 45 or more days are paid in accordance with the prevailing negotiated agreement. Substitutes who work consecutively for the same teacher, for more than 15 and less than 45 days have all responsibilities as that of a long term substitute teacher; however, they currently receive \$65.00/day. It is recommended that subs that are hired locally to work consecutively for the same position for 15-44 days are paid \$100 per day. Discussion ensued. The Human

Resource Committee and Systems Management Committee are to discuss at their next meetings. **It is the consensus of the board to change the language of the policy to include the distinction of long term substitutes who work 15-44 days consecutively for the same teacher receiving \$100 per day.**

Committee Reports:

Finance - Tammy Holcomb reported:

- The RSWSU surplus would be discussed at the October meeting.
- Draft FY12 RSWSU budget would be presented at the October meeting.
- Legal Expenses - for SU-wide negotiations were discussed.
- The Committee's next meeting is October 12, 2010 at 5:30PM at the Ira Town Office.

Systems Management - Helen Mango reported:

- Notes from last meeting were included in the board packet
- Next meeting has been changed to November 10, 2010 at 3:00PM at Central Office.

Human Resources - Dr. Paustian reported:

- only one member of the committee attended the last meeting, therefore, another meeting has been scheduled for October 19, 2010 at 1:00PM at Central Office.

The board expressed the importance of all committee members making an effort to attend meetings in order that the work of the committee may move forward.

Policies:

Policies for Adoption:

- F-3 Search, Seizure and Interview of Students by School Personnel
- F-4 Search, Seizure and Interview of Students by Law Enforcement or Non-School Personnel
- F-120 Bullying
- H-3 Community Use of School Facilities

Motion made by Helen Mango, seconded by Cindy Taylor-Patch to adopt policies F-3, F-4, F-120 and H-3 (local board adoption dates to be added and procedures to be formatted). Motion carried.

Policies for Input:

- E-6 Safety and Security – no changes
- F-25A Truancy- no changes
- G-9 Grade Advancement, Retention and Acceleration of Students - insert routine language at beginning of this policy (e.g. it is the policy of the Rutland Southwest Supervisory Union and its member districts....)

These policies will return to the board in October for adoption (they are currently making the rounds through all local boards as well).

Personnel Contracts:

New Hires -

1. John Gillette - ASP Tutor for Tinmouth School District
2. Darcie Parrott - ASP Tutor for Tinmouth School District
3. Leanne DeBonis - After School Tutor 1:1 Poultney High School

Motion made by Helen Mango, seconded by Karen Stomski to approve all new hires. Motion carried.

Other Lawful Business: None

Next Meeting: Scheduled for October 25, 2010 at Tinmouth Elementary School at 7:00PM. **(The board is reminded to please park and enter on the school side as another group will be using the Community Center).**

Executive Session: Motion made by Karen Stomski, seconded by Helen Mango to move the board into executive session for personnel matters at 8:50PM. Motion carried.

Motion made by Helen Mango, seconded by Karen Stomski to move the board out of executive session at 8:59PM. Motion carried.

No action taken.

Motion made by Helen Mango, seconded by Karen Stomski to adjourn at 8:59PM. Motion carried.

Respectfully submitted,
Jan Dente
RSWSU Recording Secretary