

Middletown Springs Board of School Directors
Regular Meeting

Middletown Springs Elementary School
September 15, 2008

Official Minutes

Present: Kimberly Mathewson (Chair), Jodi Comeau (Member), Steven Letendre (Clerk), Jim Gilmour (Member), and Clarence Haynes arrived at 7:23 pm (Vice-Chair). Also present: Aaron Boynton (MSES Principal), Lewis Milazzo (Business Manager), Thomas Gallagher (Superintendent).

AGENDA

1. Call to Order
 - Kimberly Mathewson called the meeting to order at 7:10 pm.
2. Consent Agenda (Action)
 - a. Approval of Minutes
 - i. Unofficial Minutes of August 29, 2008 (Special) and August 21, 2008 (Regular)
 - b. Report of Superintendent
 - Superintendent Gallagher informed the Board about a grant for facilities planning in the amount of \$10k from the state. The Board encouraged Superintendent Gallagher to pursue the grant opportunity. As part of the planning for a facilities the Board asked Principal Boynton to locate the MSES's asbestos compliance document.
 - c. Report of Principal
 - Superintendent Gallagher commented that Principal Boynton should be commended for working hard to pull together the after school program on short notice due to Vermont Achievement Center's inability to abide by its contract with MSES. The Board requests that Principal Boynton get an estimate for the indirect water heater for domestic hot water and a water softener.
 - Jodi Comeau moved that the Board accept the Consent Agenda. Jim Gilmour seconded the motion; the motion carried.
3. Report of Business Manager (Action)
 - i. Approval of Warrants
 1. Warrant #31, in the amount of \$19,633.86, dated 8/29/2008
 - Clarence Haynes moved that the Board accept Warrant #31 in the amount of \$19,633.86 dated 8/29/2008. Kimberly Mathewson seconded the motion; the motion carried.
 - ii. Financial Report (written report)
 - The business manager has put in place a budget process that will result in a first draft for the Middletown Springs School District for the FY10 budget in early November. Superintendent Gallagher mentioned that MSES District will likely need to offer a two-vote budget request for the next election cycle under the provision of the new Act 82. He encouraged the MS School District Board to contact elected officials and encourage them to repeal the two-vote requirement. The Business Manager brought a request from Joe LeRosa asking that the reimbursement for snacks provided through the 21st Century grant for the after school program be redirected from the general fund back to the grant. Clarence Haynes moved to accept this request. Jim Gilmour seconded the motion; the motion carried.
4. General Public Comment (listen and defer action to future meeting)
 - None

5. Old Business: (Possible Action)
 - a. Henderson Fund (act on applications if applicable)
 - b. Town land transfer, Clarence Haynes and Jim Gilmour will attend the September 25 select board meeting to resolve the issue with the town attorney to finalize the transfer of the school property to the MS School District Board.
 - c. VSBA Membership
 - Clarence Haynes moved that we continue our membership with the Vermont School Board Associations (VBSA). Jim Gilmour seconded the motion; the motion carried.

6. New Business (receive information and possible action)
 - a. Building Security
 - Principal Boynton brought a request from Michael LeBate regarding alternates for emergency calls from the MSES security service provider. Clarence Haynes volunteered to be on the security call list, second to Mr. LeBate. The Board authorized Principal Boynton to investigate options to improve security and access to the building.
 - b. Driver Education (tabled for a future meeting)

7. **Policies**

D-6 Substitute Teachers
 D-7 Volunteer & Work Study Policy
 D-10 Public Complaints about Personnel
 D-12 Harassment of Employees
 D-13 Health Insurance Portability and Accountability Act Compliance (HIPAA)
 E-5 Emergency Closings
 E-7 School Crisis Prevention & Response
 E-8 Tobacco Prohibition
 E-9 AIDS/HIV
 F-5 Education Records
 F-15 Student Publications
 F-17 Headlice (Pediculosis)
 F-19 Limited English Proficiency Students
 F-21 Firearms
 F-23 Participation of Home Study Students
 F-24 Hazing
 F-28 Wellness
 F-25 Student Attendance
 F-27 Pupil Privacy Rights
 G-4 Selecting Library Materials
 G-5 Selection of Instructional Materials
 G-6 Complaints About Instructional Materials
 G-7 Educational Support System
 G-9 Grade Advancement: Retention, Promotion & Acceleration of Student
 G-10 Special Education
 G-13 Animal Dissection
 H-1 School Community Relations
 H-2 Parental Involvement

- Kimberly Mathewson moved that all of the above policies be moved to a second reading. The motion carried by unanimous consent.

8. Personnel and Contracts (Action)
 - a. New Hires
 - i. Anne Robbins—ELL Teacher
 - ii. Cheryl Mahoney—High Degree Care Stipend (per Negotiated Agreement)
 - b. Terminations/Resignations—None
 - c. Transfers—None

Jim Gilmour moved to accept the new hires. Jodi Comeau seconded the motion. The motion carried with one abstention from Board Vice-Chair Clarence Haynes.

9. Anticipated Executive Session **1 V.S.A. § 313 (1-9)(b)** (if warranted)

- None

10. Other Lawful Business (Information Gathering Only)

- None

11. Set Next Meeting October 16, 2008 7:00 pm, and Agenda Building (Action)

12. Adjournment

- Steven Letendre move to adjourn the meeting at 9:15. Jodi Comeau seconded the motion. The motion carried.