

## **Middletown Springs Board of School Directors' Regular Meeting**

DATE: March 18, 2010

TIME: 7:00PM

LOCATION: Middletown Springs Elementary School

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### **Official Minutes**

School Board members in attendance, Kimberly Mathewson (Chair), Steven Letendre (Vice-Chair), and Jim Gilmour (Clerk). Also present, Aaron Boynton (Principal), Joan Paustian (Superintendent), Louis Milazzo (Business Manager) and community member Robert Bruttomesso.

#### 1. Call to Order

Kimberly Mathewson called the meeting to order at 7:30 pm.

#### 2. Consent Agenda

a. Approval Unofficial Minutes of February 11, 2010 (regular); March 1, 2010 (emergency); March 8, 2010 (special); and December 1 and December 10, 2009 (if available).

Steven Letendre moved to approve the unofficial minutes of the MSES Board's February 11, 2010 regular meeting with changing the last sentence in 8 to "Steven Letendre, Jim Gilmour, and Aaron Boynton agreed to meet to identify building maintenance priorities bring recommendations to the next board meeting on what repairs need to be done first, and to bring suggestions a project manager to oversee the work." Kimberly Mathewson seconded the motion; the motion carried.

#### b. Report of the Superintendent

Joan reported that the teacher's in service day on March 19 will focus on technology with a special guest speaker from the Department of Education on best practices in using technology in the classroom. She also reported that the Supervisory Union-wide technology audit should be completed within three weeks.

#### c. Report of the Principal

Aaron reported that the new MSES web site is up and running and that he has received some very positive feedback. He would like to find ways and welcomes suggestions on how to use the school's website to engage the Middletown Springs community at large. He also reported that the spring concert will take place on March 25.

#### d. Report of the Business Manager

Steven Letendre moved to accept the reports of the Superintendent, Principal, and Business Manager. Kimberly Mathewson seconded the motion; the motion carried.

#### 3. Approval of Warrants

Kimberly Mathewson moved to approve warrant #71 in the amount of \$60,783.10 dated 2/12/2010 and warrant #72 in the amount of \$85,349.47 dated 2/26/2010. Jim Gilmour seconded the motion; the motion carried.

#### 4. General Public Comment

None

5. Old Business

a. Land Transfer

Kimberly reported that the select board contacted her to once again continue discussions about how to proceed with the transfer of the school grounds land to the school district. The school board authorized Kimberly to ask the Middletown Springs Select Board to produce a draft deed for the land transfer for the School Board to review.

6. New Business

a. Approve Substitute List

Kimberly Mathewson moved that the Board approve the substitute list as presented. Steven Letendre seconded the motion; the motion carried.

b. Discuss RIF clause in support of staff agreement

This had already been addressed with the support staff contract by moving the date back to avoid the issue of RIF notices going out before the School Board has a budget approved by the town.

c. NECAP Scores

Tabled until the next regular meeting.

d. Accessibility Lift

Aaron Boynton reported that the school's accessibility lift has been broken and that he had the service company in to assess the situation. They indicated that it is an old machine and that parts will be difficult and expensive to acquire. The service company representative gave an estimate of \$7,000 to get the current lift working. He also described other options, which included ideas such as installing an elevator and other more modern lift systems. These would be considerably more expensive than repairing the existing lift. Jim Gilmour moved to authorize Principal Boynton to go ahead and have the existing lift repaired and to consider longer-term options for accessibility. Kimberly Mathewson seconded the motion; the motion carried.

e. Award Copier Bid

Business Manager Louis Milazzo presented to the board the bids received for a three-year copier lease. He recommended that we go with Vermont Digital at a cost savings of \$137.99 per month for two copiers. A discussion ensued about whether or not two copiers were needed for the elementary school. Jim Gilmour moved to approve the contract with Vermont Digital for a single copier for the elementary school resulting in even greater monthly lease savings yet to be determined. Kimberly Mathewson seconded the motion; the motion carried.

f. Ratify Support Staff Agreement

Jim Gilmour moved to ratify the one-year support staff agreement arrived at through mediation. Steven Letendre seconded the motion; the motion carried.

g. Sover Net Service Contract

Jim Gilmour requested that the Board discuss the Sover Net service contract at our next regular meeting.

7. Policies

a. E-9 HIV/Aids

b. E-202 Animals in School

c. D-1 Personnel Recruitment

d. F-101 International Exchange Students

Tabled

8. Masters Facilities Planning

Steven Letendre reported that he should hear within a week wither the Energy Efficiency Conservation Block Grant application to improve the energy efficiency of the old school house was awarded; the grant is for \$50,000. Also, he expects to have the building assessment from Ground Up Engineering by the end of the month.

9. Personnel and Contracts
  - a. New Hires—None
  - b. Terminations/Resignations—None
  - c. Transfers—None
  - d. Leave of Absences—Discussed in Executive

10. Anticipated Executive Session

Jim Gilmour moved that the board go into executive session at 8:35 for personnel matters inviting Principal Aaron Boynton and Superintendent Joan Paustian to join. Kimberly Mathewson seconded the motion; the motion carried.

Jim Gilmour moved that the board leave executive session at 8:50. Steven Letendre seconded the motion; the motion carried.

Jim Gilmour moved to grant a 3-day unpaid leave to Cheryl Mahoney for April 21-23. Kimberly Mathewson seconded the motion; the motion carried.

11. Other Lawful Businesses

None

12. Set Next Meeting

The Board will schedule a special meeting for March 24 at 3:00 pm to be held at the Middletown Springs elementary school. The next regular meeting was scheduled for 5:00 pm on April 8 at the Middletown Springs elementary school.

13. Adjourn

Steven Letendre moved to adjourn the meeting at 8:55. Kimberly Mathewson seconded the motion; the motion carried.