

Rutland Southwest Supervisory Union (Regular) Board of School Directors Meeting

7:00PM August 24, 2009 Middletown Springs Elementary School

OFFICIAL MINUTES

Board Members Present: Kimberly Mathewson, Chair (M); Tammy Holcomb, Vice Chair (M); Mary Jo Teetor, Clerk (M); Mike Nagar (M); Karen Stomski (M); Russ North (M); Steve Letendre (M); Al Jackson (A); Pat Davenport (M); Helen Mango (M); Jodi Comeau (M); Kimberly Stewart (M).

Administration Present: Dr. Joan Paustian, Superintendent; Louis Milazzo, Business Manager; Bonnie Lenihan, Director of Student Support Services; Darren McIntyre, Assistant Director of Student Support Services; Kristen Caliguiri, Principal Poultney Elementary; JeanMarie Oakman, Principal Poultney High School; Joe DeBonis, Dean of Students Poultney High School; Linda O'Leary, Principal Wells Village School; Susan McKelvie, Principal Tinmouth Elementary School; Aaron Boynton, Principal Middletown Springs Elementary School.

Audience Present: Colleen Nagar, Tammy Petty, Vicki Arsenault, Lil Georg, Jim Georg, Grant Reynolds, Jo Reynolds, Ann Czar.

The meeting was called to order at 7:05PM by Chair Kimberly Mathewson. Superintendent Paustian introduced all the administrators present and welcomed guests. The Superintendent gave a brief history of the Curriculum Audit regarding how it was completed, the training of those who conducted the audit, and the plan to be established as a result to address the findings and recommendations. Acknowledgement was given to Thomas Gallagher and Helene Melen for their expertise and assistance throughout the process. The Administration presented the Curriculum Audit (power point handouts attached to minutes), then answered any questions asked by board members and audience members. The Administrators were thanked for the enormous amount of time and effort they gave to complete and present the audit. Copies of the Curriculum Audit will be made available at each school building as well as the Superintendent's Office.

(See attached questions and answers from Curriculum Audit Presentation)

Chair Kimberly Mathewson called for a short break at 8:30PM; and called the meeting back to order at 8:45PM.

Consent Agenda:

Approval of the minutes from July 20, 2009. **Motion made by Helen Mango, seconded by Karen Stomski to approve the minutes as amended. Motion carried.**

Report of the Superintendent: Written report included in board packet. Dr. Paustian reported that opening day went very well; she provided the board with a copy of her opening remarks.

Report of the Business Manager: Mr. Milazzo reported the finance audit (FY09) begins the week of August 31, 2009. He also reported that all state reports (to include STAT Report) have been completed and submitted on time. Planning is underway with the Finance Committee to establish a timeline for FY11 budgeting.

Report of Director of Student Support Services: Written report included in the board packets. Mrs. Lenihan confirmed there is a carry forward amount for the IDEIA-B Grant in the amount of \$61,000.00. Special Education administration will be attending sessions regarding the proposed new regulations. RSWSU is still in need of a Speech Language Pathologist; continued advertising and recruiting has not been successful to date. An interim solution is currently being discussed to fill the gap in order to provide students with required services.

Motion made by Helen Mango, seconded by Jodi Comeau to approve the Administrators' Reports. Motion carried.

Approval of Warrants #62, in the amount of \$38,142.21, dated 7/15/09; #63, in the amount of \$37,363.35, dated 7/31/09; and #64 in the amount of \$9,497.39, dated 8/14/09. **Motion made by Helen Mango, seconded by Tammy Holcomb to approve the warrants. Motion carried.**

General Public Comments: None

Old Business:

RSWSU Teacher benefits: A second joint committee meeting was held and further work progressed regarding this matter. The committee anticipates bringing a proposal to the full board in September.

New Business:

Report of Committees: Helen Mango gave a brief summary of the goals for the Systems Management Committee; most of the mandatory policies are now adopted, and work will now focus on non-mandatory policies. Dr. Paustian will be presenting the applicable mandatory policies to the Ira Board at their next meeting in September.

The next joint committee meeting (Systems Management and Human Resources) is scheduled for September 22, 2009 at 5:30PM at Wells Village School.

Finance Committee: Tammy Holcomb reported the committee had met just prior to tonight's meeting. Discussion was held regarding benefits for part-time employees. The committee also discussed its goals and establishing a description of the responsibilities for the committee. The next Finance Committee meeting will be held September 17, 2009 at 5:30PM at Middletown Springs Elementary School.

Approve substitute list: There were no new names added to the substitute list this month.

Policies: The following policies were adopted as amended:

- C-1 Board Meeting Agenda Preparation and Distribution
- C-2 Board Meetings (Ira's third location named, and PSD time changed to 6PM)
- E-5 Emergency Closings - (cross reference to Emergency Preparedness Manual) (minor change)
- E-7 School Crisis Prevention & Response (minor change)
- F-15 Student Publications
- G-4 Selecting Library Materials
- G-6 Complaints about Instructional Materials
- G-10 Special Education

- H-2 Parental Involvement
- C-3 Public Participation at Board Meetings (minor change)
- D-11 Drug and Alcohol Testing: Transportation Employees (minor change)
- F-7 Student Alcohol and Drugs (minor change)
- F-9 Transportation
- F-28 Wellness
- F-20 Harassment of Students (minor change)

The following policies were tabled:

Driver Education, Residency and School-Community Relations.

Motion made by Helen Mango, seconded by Kimberly Mathewson to adopt the above named policies (pending the Ira Board's approval for those which are applicable) as amended; with the exception of Driver Education, Residency, and School-Community Relations. Motion carried.

Action on Personnel Contracts:

Motion made by Karen Stomski, seconded by Mike Nagar to approve hiring of the following:

Thomas Gallagher, Director of Educational Advancement; Kristi Hansen, Team Leader/Evaluator; Kim Patten, OT Evaluator (vendor); Jennifer Calvey, ASP Coordinator TSD; Patricia Potter, ASP Co-coordinator TSD; Stuart Gerrol, ASP Tutor TSD; Kathryn Fredericks, ASP Tutor TSD; and Theresa Nebraska, Itinerant School Nurse.

The board further approved the change in FTE for Nicole Keyes, Medicaid/21st Century Grant Clerk (from 1.0 FTE to 205-day (or approximately .79 FTE); and hiring/funding for Nick Sawyer, PHS School Based Clinician (funded through RSWSU grants).

Motion carried.

Other Lawful Business: None

Set Next Meeting: September 28, 2009 at 7:00 PM at Tinmouth Elementary School.

Motion made by Helen Mango, seconded by Tammy Holcomb to adjourn. Motion carried. Meeting adjourned at 9:26PM.

Respectfully submitted,

Jan Dente
RSWSU Board Recording Secretary