

Tinmouth School Board
Official Minutes
August 17th, 2009

Present were Helen Mango, Chair; Board members Cindy Taylor-Patch, Kimberly Stewart. Also present were Susan McKelvie, Principal; Gail Fallar, Town Treasurer; Joan Paustian, Superintendent; Community members Kevin Fredericks and Tammy Delong; Jonathan Czar, Secretary.

Helen called the meeting to order at 7:05 p.m and suspended the order of business to hear from Kevin and Tammy who have requested that the board approve tuitioning their daughter to Wells Elementary. The family lives on the West side of Tinmouth and has transportation challenges. The child could access the Wells bus within short walking distance. After the board discussed the situation, Helen agreed to contact the board chair of Wells to see if they would accept the student at no higher than the state reimbursement rate. Cindy moved to allow Helen to make the decision on behalf of the board. Kimberly seconded, all approved. Motion carried.

BILLS AND ORDERS

Helen suspended the order of business to do the bills, orders, and financial statement.

AP Warrants		
Warrant #	Date	Amount
2	08/10/09	\$76,577.58
Payroll Warrants		
Warrant #	Date	Amount
1	07/20/09	\$966.20
2	08/03/09	\$877.04
3	08/17/09	\$9855.13

FINANCIAL STATEMENT

Helen moved to authorize the treasurer to borrow money in anticipation of tax revenue. Kimberly seconded, all approved. Motion carried.

MINUTES

Helen moved to approve the minutes for July 13th, 2009 as amended. Cindy seconded, all approved. Motion carried.

CONSENT AGENDA

Superintendent's Report

Joan provided a written report (attached page 4). The SU is preparing for new teachers and professionals and the administration will be meeting with them on Thursday. Joan asked the board to attend the curriculum audit presentation next Monday at 7:00pm in the Middletown Springs Elementary gym. Jan Dente has also sent an invitation to selected

community members.

Principal's Report

- Susan provided a verbal report. The school held their annual faculty retreat and everyone is excited to start the school year.
- The construction changes to the entrance of the building and the library have been completed.
- The new dishwasher is being delivered on Wednesday.
- The school has hired a new para-professional, Patricia Potter and also a new nurse, Terry Nebraska.
- The school has been instructed to treat the H1N1 virus as the flu. Infected students and faculty will stay home but the school will remain open.
- The estimated enrollment for this year is 52.

RSWSU SUB-COMMITTEE REPORTS

- Systems Management – Work on policies continues. The majority are ready to go back to the SU for approval. SU-wide policy for employees is also being drafted.

NEW BUSINESS

Crystal Usher requested that her child be allowed to attend pre-school even though her birth date is two days after the traditional September 1st cutoff date. Helen related past experience where students were screened to determine appropriate placement. Susan suggested a procedure where requests should be documented and was concerned it was close to the beginning of school but also recommended accepting the request. The pre-school teacher will periodically review the child's progress to make sure she is appropriately placed. Helen moved that Alison Usher be approved for pre-school. Kimberly seconded, all approved. Motion carried.

PERSONNEL CONTRACT

- A. New Hires – Patricia Potter is the new Instructional Assistant. Helen moved to approve the hire of Patricia for the FY10 school year, Kimberly seconded. All approved, motion carried.
- B. Resignations –None
- C. Terminations – None

NEXT MEETING

The next meeting will be September 14th, 2009, 7:00 p.m., at the Tinmouth Elementary School.

EXECUTIVE SESSION

Helen moved to go into Executive Session at 8:06 p.m. for the purpose of personnel

discussion. Kimberly seconded, all approved.

Respectfully submitted,
Jonathan Czar

CONTINUATION MINUTES

Motion to come out of executive session at 8:20 p.m. made by Helen, seconded by Cindy.
Motion carried.

No action taken.

Motion to adjourn at 8:20 p.m. made by Helen, seconded by Kimberly. Motion carried.



Report of the Superintendent

To: Tinmouth Board members
From: Joan Paustian
Date: August 7, 2009

- The Administrative Team spent all day Monday, August 3rd, in a retreat discussing policies around curriculum management and professional development that we will be bringing to the Systems Management Committee in the next month. Adopting these policies will be critical as they will serve as the foundation of the work that will result from the findings and recommendations from the Curriculum Management Audit. In addition, time was devoted to determining the best manner to share some of the key points presented in the audit to both Board members and to the faculty and instructional assistants. The administrators will all be involved in the presentation of the Curriculum Audit findings. This was the first opportunity that the Administrative Team has worked together as a group, so time was also spent on such items as New Teachers' Workshop, a variety of schedules, and some procedures like course approval.
- **Please plan to attend the Rutland Southwest Supervisory Board meeting on Monday, August 24th, at 7:00 pm in Middletown Springs to see a presentation from administrators about the Curriculum Management Audit, why it was important, and what happens next.**
- The Administrative Team attended the Leadership Academy Tuesday, Wednesday, and Thursday of this week. All administrators attended the same strand which was Building Facilitation and Building Leadership. We worked together as a team throughout the entire workshop. There was a blend of learning and team work. We spent time talking about effective leadership and how to improve the effectiveness of the leadership team in the RSWSU. We looked at some of the operational systems and set norms for the way administrators will function within the team in addition to conversations about other systems within the SU.
- I am most pleased to be working with a very dedicated group of administrators. They are knowledgeable, caring, student centered, collaborative, and are willing to work diligently to ensure that every child achieves maximum learning outcomes from highly engaging and knowledgeable teachers, who understand the skills students need to have in a highly competitive world. Education as we know it today is no longer good enough. I know that you are all very proud of your administrators, as am I!
- We are in the process of planning for the inservice day which will also happen on August 24th. Teachers will also be presented with the Curriculum Management Audit findings, recommendation, and some next steps. It is critical that we get the message to our educators that the system failed and they have worked hard to provide students with a good education. Now we need to change the system so that all students have the same learning opportunities and resources in all of our schools.

