

Tinmouth School Board
Official Minutes
September 14th, 2009

Present were Helen Mango, Chair; Board member Cindy Taylor-Patch. Also present were Susan McKelvie, Principal; Gail Fallar, Town Treasurer; Joan Paustian, Superintendent; Louis Milazzo, RSWSU Business Manager; Jonathan Czar, Secretary.

Helen called the meeting to order at 7:06 p.m.

MINUTES

Helen moved to approve the minutes for Aug 17th, 2009 as amended. Cindy seconded, all approved. Motion carried.

CONSENT AGENDA

Superintendent's Report

- Joan provided both a verbal and written report (attached page 4). She discussed with the board the subject of how title teachers will be funded – either as SU employees or local district employees.
- The VT superintendents meeting will be Wednesday, September 16th.
- Tom Gallagher has been working on getting approval of title funds and grants.
- There was a transportation discussion for two secondary students. In the first case a student is currently riding the Pawlet bus but might make more sense switching to the Wells bus. Joan will contact the transportation director at Wells for more information. There is also a Tinmouth student riding the Danby bus from near the Pond. The Board determined that the student can access the Tinmouth bus at the end of Tinmouth Pond Road, and so should do so.

Business Manager's Report

- Louis is planning the first draft for the FY11 budget. Helen recommended budgeting for a 2% increase in salaries. Enrollment will remain about the same. SPED services are remaining static (no increase or decrease). All current positions will be returning. Susan reported that Physical Education does not comply with State regulations; Tinmouth has been granted a waiver in the past, but this situation needs to be remedied for compliance with regulations and for the benefit of the children.
- Louis asked the board to think about how they want to handle the FY09 surplus. Gail asked how the auditors were chosen.
- Ira's tuition from last year has been paid.
- An insurance check was received for storm damage to TES.

Principal's Report

Curriculum, Instruction, Assessment

- The staff response to the curriculum audit report was positive.
- The Staff goal for this year is developing Data-Driven Classrooms in which lesson plans are based on data taken from student progress.
- The staff is working on the Action Plan draft to be completed by the end of October.

Building and Grounds

- Lightning/storm damage – most everything is back up and running.
- The gym floor will be refinished over Christmas break.
- The dishwasher has been installed. There were some minor plumbing issues that have been resolved.
- Garden – public thanks to Nelson Jaquay and Cris Carabeau for the success of the garden.
- The Backup Water System Project paperwork is officially finished. The school received a letter from Otter Creek Engineering with the final inspection report.

Other

- The current enrollment status is 53 students.
- 21st Century Grant News for 2011 – the school anticipates a reduction and will need to think about funding for the after-school program.
- Opening Day and Parent Info nights were both successes. It was estimated that 80% of parents attended.
- H1N1 update and school response – a vaccine will be distributed through public schools. The school nurse will be administering the vaccines with parent permission.

RSWSU SUB-COMMITTEE REPORTS

- Systems Management & HR – currently wrestling with the issue of pay, benefits, and status of SU employees who become local district employees.

BILLS AND ORDERS

AP Warrants		
Warrant #	Date	Amount
3	08/24/09	\$5,359.46
4	9/10/09	\$16,996.34
Payroll Warrants		
Warrant #	Date	Amount
4	08/31/09	\$11,190.47
5	09/014/09	\$13,177.89

NEW BUSINESS

The SU has not been able to find a Speech Language Pathologist for Wells and TES. The decision was made to have Eileen Guyette, the SPED teacher, perform those duties while overseen by a registered SLP. She is currently part-time at 80%. This would move her to full-time status until December at which time the situation will be reviewed. The cost to increase Eileen Guyette to full-time employee would be \$5,262. Outsourcing to an SLP vendor would cost \$6,825. This results in a savings of over \$1000 (although part of the cost is borne by Wells since they will be sharing in this arrangement). However, this proposal is considered only temporary, since the services should be administered by a licensed SLP. Helen moved to approve the increase Eileen's position to 1.0 FTE. Cindy seconded, all approved.

POLICIES

- a)11.1 Budget Planning
- b)11.2 Budget Adoption
- c)11.3 Expenditures of Funds
- d)11.4 Transfer of Supervisory Union Funds
- e)11.5 Financial Reports
- f)11.6 Accounting of Funds
- g)11.7 Bonding of Supervisory Union Personnel
- h)11.8 Bids and Quotations
- i)11.9 Investments and Borrowing
- j)11.10 Principals of Purchasing
- k)11.10A Purchasing
- l)11.11 Sale of Supervisory Union Property
- m)11.12 Insurance
- n)11.13 Inventories
- o)11.14 Safety and Security of Supervisory Union Facilities
- p)11.15 Credit Cards
- q)11.16 School Activity Fund
- r)11.17 Capitalization of Assets

Joan will submit changes to Jan and have her email them to Helen for confirmation. Helen moved to adopt 11.2, 11.3, 11.7, 11.8, 11.12, 11.16, 11.17 with minor editorial changes. Cindy seconded, all approved.

PERSONNEL CONTRACT

- A. New Hires – Eileen Guyette (see “New Business”)
- B. Resignations –None
- C. Terminations – None

NEXT MEETING

The next meeting will be October 12th, 2009, 7:00 p.m., at the Tinmouth Elementary School.

ADJOURNMENT

Helen moved to adjourn at 9:06 p.m., Cindy seconded.

Respectfully submitted,
Jonathan Czar



Report of the Superintendent

To: Tinmouth Board of School Directors

From: Joan Paustian

Date: October 2, 2009

- The Opening Day Celebration went very well. Many parents and community members were in attendance. Students were excited to be back at school and ready to tackle their responsibilities of learning. I was glad to be able to be a part of the celebration. School is off to a great start.
- I had the opportunity to have lunch with your faculty and instructional assistants. It was great to have the opportunity to meet everyone. They are a great group who really care about the Tinmouth youngsters. It will be a pleasure to work with such a positive and caring group.
- Bonnie and the Principals have been working diligently to resolve the issue of not having a licensed speech language pathologist to meet the IEP goals and plans for Tinmouth (Wells, and Middletown also). Bonnie has been working with the principals and some of our speech language pathologists to find an acceptable solution. They will meet on Tuesday to try to determine the best course of action.