

Tinmouth School Board
Official Minutes
April 19th, 2010

Present were Helen Mango, Chair; Board members Kimberly Stewart, Cindy Taylor-Patch. Also present were Susan McKelvie, Principal; Gail Fallar, Town Treasurer; Joan Paustian, Superintendent; Jonathan Czar, Secretary.

Helen called the meeting to order at 7:01 p.m.

MINUTES

Helen moved to approve the minutes for March 8th, 2010 as amended. Cindy seconded, all approved. Motion carried.

CONSENT AGENDA

Superintendent's Report

- Joan provided a written report (attached page 5). The technology audit has been completed and the final draft is expected next week.

Principal's Report

Susan provided a written report (attached page 4). Additional comments or action are as follows:

- Curriculum/Assessment – Regarding bullet 2, the board agreed a year-end report was adequate as opposed to a regular meeting report.
- After School Program – the group discussed joining with Middletown, transportation problems, and different regulations for K-6 vs. 1-6.
- Building and Grounds – Regarding the painting, the group agreed it was best to start where lead is a concern and a qualified company should be chosen as opposed to relying on volunteers. Susan will contact Nelson Jaquay and Cathy Reynolds to do a walk-around of the buildings to determine which sections (newer portion of school vs. Community Center) needs re-painting first. The board will seek volunteers for this portion of the painting. Helen moved to accept O'Raine & Sun's bid of \$5200 for repainting the old portion of the school including lead abatement. Kimberly seconded, all approved. Motion carried.
- Helen moved to accept R&D bid of \$420 for kitchen deep cleaning. Cindy seconded, all approved. Motion carried.

Helen moved to accept the consent agenda, Kimberly seconded. All approved, motion carried.

RSWSU SUB-COMMITTEE REPORTS

- Systems Management – work on policies continues.
- HR – nothing new to report.
- Finance - the group discussed the life insurance issue at the last meeting.

There is some opposition to the high deductible option in the health insurance. They would like to schedule the next meeting here in Tinnmouth before the May 10th TSD meeting.

BILLS AND ORDERS/FINANCIAL STATEMENT

Gail passed out the Financial Statement and Bill and Orders for the board to review.

AP Warrants		
Warrant #	Date	Amount
19	03/22/10	\$18,917.50
20	04/05/10	\$189,342.60
21	04/18/10	\$7,159.81
Payroll Warrants		
Warrant #	Date	Amount
18	03/15/10	\$11,971.78
19	03/29/10	\$11,178.00
20	04/12/10	\$11,486.29

NEW BUSINESS

Approve Substitute List

- Helen moved to approve the Substitute List, seconded by Kimberly. All approved, motion carried.

POLICIES

- **G-5 Selection of Instructional Materials** – Helen moved to accept, Cindy seconded. All approved, motion carried. The board is waiting on final review of other policies.

PERSONNEL CONTRACT

- New Hires: Darcie Parrott – ASP Assistant
- Resignations: Patricia Potter (Instructional and After School Assistant)
- Terminations – None

Regarding new hires, Gail inquired about the possibility of holding two positions resulting in overtime. Joan responded that they were two separate jobs with two separate contracts.

NEXT MEETING

The next meeting will be May 10th, 2010, 7:00 p.m., at the Tinnmouth Elementary School.

EXECUTIVE SESSION

Helen moved to go into Executive session at 8:25 p.m. for the purpose of personnel discussion. Cindy seconded. All approved.

Respectfully submitted,
Jonathan Czar

CONTINUATION MINUTES

Motion to come out of executive session at 9:25 p.m. made by Helen, seconded by Cindy.
Motion carried.

The board recommended to increase hourly staff wages as budgeted and agreed upon.
Moved by Helen, seconded by Kimberly. Motion carried.

Motion to adjourn at 9:30 p.m. made by Helen, seconded by Kimberly. Motion carried.

Respectfully submitted,
Helen Mango

Curriculum/Assessment

- Fourth Grade students are scheduled to take the annual NECAP Science Assessment in May. The date will be determined at tomorrow's staff meeting.
- Also in May, primary students (grades K-2) will have their final POA (Primary Observation Assessment) to determine their developmental language and reading levels. Students in grades 3-6 will be given the QRI (Qualitative Reading Inventory) to assess their progress specifically in reading, including fluency and comprehension. Both of these assessments are given to students in September, December, and May. These are common assessments given to all elementary students across the supervisory union. We look at the data at the individual level, grade level, school level, and S.U. level to give us important information regarding student progress in reading. This data is used to inform classroom instruction, decide on interventions, or to consider curricular changes if necessary.

School Programs

Our supervisory union grant application for federal 21C funds for after-school programs was not approved by the state. This will impact our ability to continue our current ASP structure for next year. If the school district wishes to continue to provide after-school child care for next year, it will be necessary to make significant changes to increase revenue and reduce costs.

- Planning is well under way for Living History, 1861. Students have started their research and the development of their characters. Dates for the re-enactment are May 27th and 28th. Stuart is going to do another informative column for the *May Tales*.
- All students in grades K-6 will attend a day-long field trip to the Hildene Museum on Monday, April 3rd in conjunction with Living History. The re-enactors at Hildene are working with us to recreate a one-room schoolhouse and other era-appropriate activities for the day.
- The annual Tinmouth School picnic will be held June 4th at Tinmouth Pond.
- 6th Grade graduation is scheduled for Thursday, June 10th at 6:30 p.m.
- The final student day is Friday June 11th. Final staff day is Monday June 14th.

Building and Grounds

- Bids are in for exterior painting and for the summer cleaning of kitchen:

Painting:

Magic Brush	\$18,375.00 (includes all buildings)
O'Raine&Sun	\$14,400.00 (they have broken out cost of each bldg - CC=5400, Old school= 5200, New add=3800)

Kitchen cleaning:

R&D Home Services	\$420.00
All Saints	\$600.00

Other

- Two issues for executive session



Report of the Superintendent

To: Tinmouth Board
From: Joan Paustian
Date: April 1, 2010

Action Needed:

- We will need to have an executive session to discuss salaries or wages for folks not covered by negotiated agreement.

Comments:

- Teaching contracts are prepared and will go out next week (before vacation and the April 15th deadline).
- Letters have been sent to folks that we know will not be renewed or instructional assistants that must be reduced due to budget cuts.
- I am sorry to inform you that we were not awarded any funding for the Twenty First Century Grant (summer or after school programs). We have not received the details yet and will get you more information in Tom's report to the SU Board.
- Nineteen candidates have applied for the Director of Student Support Services. Five well qualified candidates will be interviewed by an 11 member committee made up of board members, administrators, special education folks, and an instructional assistant who is also a parent. Interviews will take place on April 7th. The intent is to bring the candidate to the RSWSU Board on April 26th for approval.
- At this time there are four candidates for the Director of Educational Advancement position. Interviews have not been scheduled yet. The candidates come with a wide variety of backgrounds and skill sets. My plan is to rewrite the job description so that the person who fills this role does oversee the Consolidated Federal Grants while also supporting and connecting the work of the Curriculum Coordinating Council.
- I will be attending the New England Consortium of Secondary Schools conference on April 8 and 9, where high schools will showcase 21st Century classrooms. Teams from five of the N. E. states will be presenting including several from Vermont.