

Tinmouth School Board
Official Minutes
June 8th, 2009

Present were Helen Mango, Chair; Board members Cindy Taylor-Patch, Kimberly Stewart. Also present were Susan McKelvie, Principal; Gail Fallar, Town Treasurer; Stuart Gerrol, Teacher; Jonathan Czar, Secretary.

Helen called the meeting to order at 7:02 p.m.

MINUTES

Helen moved to approve the minutes for May 11th, 2009 as amended. Cindy seconded, all approved. Motion carried.

CONSENT AGENDA

Business Manager's Report

Louis Milazzo submitted the following:

1. Fuel Bid

On May 26th the SU board approved the bid with Local Fuel to purchase fuel for the full SU for the FY10 winter season at a variable rate of \$0.17 cents above the laid in price of the day. The laid in price is the price that the vendor pays for the fuel that is currently in their tanks. In order to have the billings go directly through the school, which is preferred, each individual board will need to approve the bid.

Could the board please take action approving the Fuel bid for Local Fuel based on the variable price of .17 above the laid in price.

After asking the board if there were any objections, Helen moved to approve the bid the SU made for Local Fuel. Kimberly seconded, all approved. Motion carried. Gail informed the board that the Select Board will be considering being part of the group fuel purchase plan.

Principal's Report:

1. Living History – the school has completed their fifth year of Living History. A Survey will be done with participating parents and community members for evaluation.

2. Curriculum Audit – The administration has been given a mission to complete a curriculum audit for the new superintendent. Interviews are being done with staff, students, board members, and other interested parties. The purpose of the audit is to look at the SU system as a whole, evaluate how it functions to serve children, and find areas for improvement.

3. Select Board – the Select Board has been discussing the requested liquor license for the Tinmouth Snack Bar across the street. Select Board member Matt Patry wanted to know if the school has any concerns. Susan suggested asking the Snack Bar owners if they are considering restricting the hours during which

alcohol may be served. The board had no concerns with the proposal based on the information available, but would like to be kept informed.

4. Buildings and Maintenance – The stand-by water treatment system is up and running and will go through testing over the summer. The estimate for new locks on the doors came in well below what was expected. The school will proceed with Royal Lock and Arm performing the work.

5. Policy for tuitioning to other schools - A West Tinmouth family whose daughter is currently in Pre-K would like the board to approve tuitioning the child to Wells for kindergarten. The announced tuition for Wells in FY09 (the most recent data available) was \$8210; it is anticipated that the FY10 tuition would be higher. If the board were to provide financial assistance to the family to transport the child to Tinmouth (as has been done for other families living far from the school), that cost would be approximately \$5000. Before making any decision regarding this request, the board would like to hear the family's reasons for requesting tuitioning to Wells. The board references the residency policy in decision-making regarding this issue.

BILLS AND ORDERS

Gail presented the following warrants for the board to sign.

AP Warrants		
Warrant #	Date	Amount
21	05/26/09	\$19,987.04
22	06/08/09	\$10,002.91
Payroll Warrants		
Warrant #	Date	Amount
22	05/18/09	\$12,613.80
22A	05/28/09	\$170.04
23	06/02/09	\$33,126.29

Gail passed out the financial statement for the board to review.

POLICES (2nd reading, possible adoption)

- C-1 Board Meeting Agenda Preparation...
- C-2 Board Meetings
- E-5 Emergency Closings
- E-7R School Crisis Prevention & Response
- F-15 Student Publications
- G-4 Selecting Library Materials
- G-6 Complaints About Instructional Materials
- G-10 Special Education
- H-1 School-Community Relations
- H-2 Parental Involvement
- Curriculum Coordinating Council – *has been tabled*
- Public Participation at Board Meetings – *was not in packet, needs to be included and warned*

B-3 Board Member Conflict of Interest (M)
 D-2 Professional Development (M)
 D-2R Procedure-Professional Development(M)
 D-6 Substitute Teachers (M)
 D-11 Drug and Alcohol Testing: Transportation Employees (M)
 D-12 Harassment of Employees (M)
 D-13 Health Insurance Portability and Accountability Act (HIPAA)(M)
 E-8 Tobacco Prohibition (M)
 E-8R Procedure Tobacco Prohibition (M)
 E-9 AIDS or HIV (M)
 F-1 Student Conduct and Discipline (M)
 F-1R Procedure Student Conduct and Discipline (M)
 F-5 Education Records (M)
 F-7 Student Alcohol and Drugs (M)
 F-7R Procedure Student Alcohol and Drugs (M) – take out
 F-9 Transportation (M)
 F-19 Limited English Proficiency (M)
 F-20 Harassment of Students (M)
 F21 Firearms (M)
 F-23 Participation of Home Study Students (M)
 F-24 Hazing (M)
 F-24R Procedure Hazing (M)
 F-25 Student Attendance (M)
 F-27 Pupil Privacy Rights (M)
 F-28 Wellness (M)
 G-1 Curriculum Development & Coordination (M)
 G-7 Educational Support System (M)
 G-9 Grade Advancement (M)
 G-11 Acceptable use of Electronics and the Internet
 G-13 Animal Dissection (M)

Helen proposed adopting all policies except the Curriculum Coordinating Council (on hold at all levels) and Public Participation at Board meetings (not included in packet). Helen moved to adopt with minor editorial changes. Kimberly seconded. All approved, motion carried. Helen amended the motion to remove F-7R from list of approved policies and procedures. Cindy seconded, all approved.

POLICES (1st reading)

Instructional Assistants (Revised Practices and Policy) – Helen will move to second reading.

Support Staff (Revised Practices and Policy) – Helen will move to second reading.

Cindy moved to submit policies for second reading. Kimberly seconded, all approved. Motion carried.

NEW BUSINESS

The board received a community fund grant to develop a brochure on behalf of the school. Helen shared a sample brochure she drafted. Susan recommended mentioning the Pre-K program for 4-year olds. QuickPrint was recommended to handle the printing.

PERSONNEL CONTRACT

- A. New Hires - None
- B. Resignations –None
- C. Terminations – Trudy Langer

LIVING HISTORY PRESENTATION

Stuart Gerrol , the Math and Social Studies teacher for grades 3-6, gave a presentation on the concept behind Living History. The idea was born from a local Historical Society project involving the research of local history and recreating a historical time. The design is two parts; a classroom curriculum that runs for several weeks and leads up to the event itself which serves as an assessment of the learning. The Living History project has rotated through different time periods in a 5-year span to showcase social science concepts. Ten threads are spun from issues centered around the time being studied. Student reflection essays are completed at the end of the event. The biggest challenges are organization and communicating the philosophical component. Helen asked if the staff liked the program and wanted to continue it. Susan thought they did, especially since that had invested so much effort into it. The average cost of the event over the 5 years has been around \$4000. While future cost for the program might go down with potential grant money, there will always be a yearly expense.

NEXT MEETING

The next meeting will be July 13th, 2009, 7:00 p.m., at the Tinmouth Elementary School.

EXECUTIVE SESSION

Helen moved to go into Executive Session at 9:31p.m. for the purpose of personnel and contract discussion. Kimberly seconded, all approved.

Respectfully submitted,
Jonathan Czar

CONTINUATION MINUTES

Motion to come out of executive session at 9:40 p.m. made by Helen, seconded by Cindy.
Motion carried.

Motion made by Helen to add the following language to Shirley Zandy's contract:

- Note 1: Employee is eligible for 10 sick days, which may be accumulated up to 50 days.
- Note 2: Employee is entitled to (plan eligible) insurance coverage or insurance buy-back.
- Note 3: Employee is entitled to \$350 for reimbursement of dental/eye expenses.

Motion seconded by Kimberly. Motion carried.

Motion to adjourn at 9:41 p.m. made by Helen, seconded by Cindy. Motion carried.

Respectfully submitted,

Helen Mango