

**Wells Town School District**  
**Board of Directors**  
**July 15, 2009**  
Official Minutes

**Attendance:** Tammy Holcomb (Chair), Charity Downs (Vice Chair), Karen Stomski (Clerk), Linda O'Leary (Principal), Joan Paustain (Superintendent), Louis Milazzo (Business Manager), Elizabeth Ambuhl (Recording Secretary)

**Audience:** None

**1. Call To Order:** Tammy Holcomb called the meeting to order at 5:00pm.

**2. Consent Agenda:**

Tammy Holcomb made a motion, seconded by Charity Downs to accept the consent agenda. Motioned carried 3-0.

A. Approval of Minutes:

Corrections on June 24, 2009 Minutes:

Page 1. Mr. Milazzo informed **the** board...

Page 2. Add General Public

Barb Festa on a **potential** new

Adopt this program to **enhance** to our **literacy** curriculum.

This program will provide **consistency**

The teachers also have reference **components** on the computer

Recommendations,

holders **at**

septic has been **pumped**

painting of **all** decks

Page 3

Water **Works**

What Middletown used for **their system**

That it is with

Tammy Holcomb made a motion, seconded by Charity Downs to accept the minutes of June 24, 2009 with the above changes. Motioned carried 3-0.

## **B. Superintendent's Report**

Joan Paustian, Superintendent of the Rutland Southwest Supervisory Board, introduced herself to the board of directors and ensured a smooth transition with the changing of the directorship of the supervisory union.

Joan recommended that the board minutes be emailed to Linda O'Leary for review, and then sent to the supervisory union. This would assist the board in minimizing the time to correct minutes during meetings.

The board discussed the building audit regarding the cleanliness and appearance of mold. Mold has been discovered in the old stairway to the basement and in the general basement area. The Kitchen area is clean of mold and plans have been developed for the upkeep of the kitchen. One must also take into consideration that the walls, flooring, and cabinets are dated. The Kitchen area will receive a through cleaning before the pie baking for the MWA carnival on August 12, 2009.

Tammy Holcomb asked that all students and teachers who partook in the initial interviews regarding the mold and cleanliness of the school be give a written update of the progress and steps taken to address the situation.

Joan Paustian is in the process of reviewing the curriculum audit and the audit would serve as the blueprint for the next 5 to 8 years.

**C. Principal's Report (No written report)**

**D. Business Manager's Report (No Written Report)**

I. Financial Statements

II. Approve warrants.

- 1. Warrant #61 in the amount of \$264,074.46 dated 6/19/09
- 2. Warrant # 62 in the amount of \$31,600.92 dated 6/30/09
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Tammy Holcomb made a motion, seconded by Charity Downs to accept the consent agenda. Motioned carried 3-0.

**Principal's Report:**

Linda O'Leary presented the principal's report:

- Kathryn Bryne Grossarth, Special Educator, Pam Hunter, Grade 6 Teacher and Jason Grote, Grade 5 Teacher are working in collaboration on the "Creating 21<sup>st</sup> Century Classroom II-South Project."
- ARRA Food Service Grant did not receive funding for the new stove.
- Fresh Fruit and Vegetable Grant for 09-10 was funded for \$5, 850.00.
- Interviews are ongoing for the shared school nurse with Middletown Springs and Tinmouth Schools. A recommendation has been presented to Supt. Paustian.
- The Assistant Cook advertisement will appear on School Spring.com and the Manchester News Group.
- Summer School has been successful.
- Linda O'Leary will be attending the VT Leadership Academy at Killington with the RSWSU Administration team from August 3-6, 2009.
- School resumes on August 26; Teacher In-service will be held on August 21, 24 and 25<sup>th</sup>. The Kindergarten Picnic will be held on Wednesday, August 19<sup>th</sup> from 11:00-12:30pm. The Annual Welcome Back Barbeque will be held on Thursday, August 27<sup>th</sup> at 5:00pm.

**Business Manager's Report:**

Louis will be spending the remainder of the summer working on the STAT Report and the end of the year reports. The auditors will be attendance in the supervisory union on August 31, 2009.

**3. General Public:** None

**Teachers:** None

**4. New Business:**

The Superintendent and the Board received a letter from a parent requesting tuition reimbursement for the Rutland Area Christian School for the 2008-2009 fiscal year. The superintendent will respond to the parents requesting that they submit a letter to the Commissioner of Education for approval. The Commissioner of Education will have to approve the request as an allowable expense. Charity Downs would like the school to consider or seek legal counsel to review this request.

This issue will be revisited at future meetings.

**5. Old Business:**

Linda O'Leary reviewed the maintenance report for the school.

Ward Cyr has contacted the following for Tree Maintenance.

- Bartlett Trees, Adirondack Trees, Calvin Bourne, and Norm Brown.
- Gene Williams, Otter Creek and Mike Roberts SVE Associates have been contacted concerning the water system at the Wells School.

On Friday, August 7<sup>th</sup> after the ending of Summer School the carpet and sheetrock containing mold will be removed. At the present time no new mold has been located.

The Furnace will be clean on July 21<sup>st</sup> at 9:00am. Tammy Holcomb asked Linda if the furnace received a through cleaning on an annual basis.

Tri State Basements have been contacted and will provide a recommendation for fixing the problem of mold in the basement.

Linda O'Leary will do a building inspection to ensure all the work is completed and acceptable.

Linda is concerned about painting of the decks due to the weather; this project may have to be completed in the fall when the weather improves.

Linda is working with the teachers on the Fact and Figures for the cost of the new Literacy Program.

**6. Policies:**

Policies are all up to date .The supervisory union will review them in August.

**7. New Hires:**

Tammy Holcomb made a motion, seconded by Karen Stomski, to hire Elizabeth Ambuhl as recording secretary for a 30-day probationary period. Final approval will be based on accurate and timely minutes.

Motioned passed 3-0

**Resignations:** None

**Termination:** None

**Leave of Absence:** None

**8. Executive Session:** None

**9. Other Lawful Business:** None

**10.** Next Regular Board Meeting (August 19, 2009 at 5:00pm)

**11.** Tammy Holcomb made a motion, seconded by Charity Downs to adjourn the meeting at 6:00pm Motion carried 3-0

Respectively Submitted,

Elizabeth Ambuhl



9/4/2009 11:00:00 AM

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