

**Wells Town School District
Board of School Directors
April 22, 2007 7:00 PM**

Official Minutes

Attendance:

Chair: Tammy Holcomb

Vice Chair: Charity Downs

School Board Clerk: Karen Stomski

Superintendent: Tom Gallagher

Principal: Linda O'Leary

Recording Secretary: Brittany Petty

Audience: Shirley Thieser

Absent: Business Manager, Louis Milazzo

Tammy Holcomb called the meeting to order at 7:09 PM.

1. **Consent Agenda:** Tammy Holcomb made a motion, seconded by Karen Stomski, to approve Consent Agenda.

2. **Approval of Minutes (Edited Version): March 11, 2009.**

Correct: "The Wells Town Board members for 2009 are Tammy Holcomb, Chair, Charity Downs, Vice Chair, and Karen Stomski, School Clerk to "...Karen Stomski, School **Board** Clerk".

Correct: "Charity Downs will be the System Management Representative" to "Charity Downs will be the **Systems** Management Representative".

Correct: "Constant Agenda" to "**Consent Agenda**".

Correct: "System Management on having" to "**System Management Committee to have**".

Correct: "The Human Resource is to set goals for the Superintendent and the Finance" to "**The Human Resource Committee** is to set goals for the Superintendent and the **Finance Committee**".

Correct: "State Aide is placing money to help schools but will not receive money if not needed" to "State Aide is placing money to help schools **maintain programs but will not receive money if not used in this manner**".

Correct: “Clare was impressed with the Wells 6th graders clear verbalizing of their Math thinking” to “Clare was impressed with the Wells 6th graders **ability to clearly verbalize their Math thinking**”.

Correct: “Linda announced that the school was in first place and won” to “Linda announced that the school was in first place **in the Price Chopper Tools for Schools**”.

Correct” “Karen Stomski mentioned if there” to Karen Stomski **asked** if there”.

A. Superintendent Report: The High School Completion is a program to assist 6th grade students that are two grade levels behind and are in danger of not graduating High School. High School Completion will help the student to meet their goals and improve their chances of graduating High School.

B. Principal’s Report: Linda O’Leary lead the faculty through the professional development opportunities on March 19th and 20th on:

- Looking at NECAP Scores with VCAT, Linda had met with Jay Niles and is planning a presentation on NECAP scores for the May School Board Meeting.
- Seizure Emergencies
- Best Practices in Math Next Steps
- Cellar Storage Clean-up
- Literacy Committee Discussion/Meeting/Future Planning
- Fast Forward Progress and Demo
- Writing for Understanding

Linda also discussed the upcoming events being held in April and May:

- Music Spring Concert will be held on Thursday, April 30th at 6:30 PM.
- Linda will be accompanying the 5th and 6th graders on their Boston ’09 trip on May 6th-8th.
- The 4th graders will be taking the NECAP Science Assessment on May 11th-14th.
- Early Release Day on May 14th.
- The week of May 18th, we will have an Artist-in-Residence with us, Jon Gailmor. He will be guiding the students in writing songs about Wells Village School and an all-school performance of the songs will be held on Thursday, May 21st at 6:30 PM.
- Thanks to our PTO volunteers for installing the new swing set over break.
- A new Food Service Program Equipment Grant is available. We will be applying for the entire cost of a new energy efficient stove for the kitchen and possibly a new booster for the dishwasher.
- Bonnie Lenihan, Kathryn Byrne, and I have met and reviewed the anticipated Special Education caseload for the next year. At this point we have verified the continued need for four assistants.

- Received a copy of Granville High School calendar for next year and the April vacation differs from Wells Village School calendar.
- Contacted Norm Brown and he is willing to continue the position as Truant Officer.

C. Business Manager Report:

- a. Approval of Warrants:
 - i. Warrant # 52, in the amount of \$29,867.77. dated 3/13/09
 - ii. Warrant # 53, in the amount of \$100.00. dated 3/13/09
 - iii. Warrant # 54, in the amount of \$2,250.00. dated 3/19/09
 - iv. Warrant # 55, in the amount of \$24,170.12. dated 3/27/09
 - v. Warrant # 56, in the amount of \$69,862.23. dated 4/10/09

To be discussed at the next Wells Board meeting is to put the Septic Repairs into the maintenance fund.

Motion carried 3-0 to accept consent agenda with changes.

- 3. General Public:** Shirley Thieser discussed the Reading Recovery program for 1st graders. The program is thirty minutes every day for 12-20 weeks and it is to help students in reading and comprehension. The Reading Recovery program is showing success for students and Shirley has agreed to continue with the program.
- 4. New Business:** Approval of Substitute List
 Tammy Holcomb made a motion, seconded by Karen Stomski, to approve the Substitute List. Motion carried 3-0.
- 5. Old Business:** Linda O’Leary will discuss the update on the Water System at next month’s Board meeting.
- 6. Policies:**
 - I. B-3 Board Member Conflict of Interest, Tammy Holcomb motioned, seconded by Karen Stomski, on 4/22/09 to adopt and replace 4/12/06 Code B-3. Motion carried 3-0.
 - II. D-2 Professional Development, Tammy Holcomb motioned, seconded by Karen Stomski, on 4/22/09 to adopt and replace 5/23/96 Code D-2. Motion carried 3-0.
 - III. D-6 Substitute Teachers, Charity Downs motioned, seconded by Tammy Holcomb, on 4/22/09 to adopt and replace 12/14/05 Code D-6. Motion carried 3-0.

- IV. D-11 Drug and Alcohol Testing: Transportation Employees, Tammy Holcomb motioned, seconded by Charity Downs, to table for next Board meeting. Motion carried 3-0.
- V. D-12 Harassment of Employees, Tammy Holcomb motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace 9/8/00 Code D-12. Motion carried 3-0.
- VI. D-12R Procedures for Handling Complaints of Harassment of Employees, Tammy Holcomb motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace 10/6/93 Code D-12R. Motion carried 3-0.
- VII. D-13 Health Insurance Portability and Accountability Act (HIPAA), Charity Downs motioned, seconded by Karen Stomski, on 4/22/09 to adopt and replace 10/13/04 Code D-13. Motion carried 3-0.
- VIII. E-8 Tobacco Prohibition, Karen Stomski motioned, seconded by Charity downs, on 4/22/09 adopted to replace 12/14/05 Code E-8. Motion carried 3-0.
- IX. E-9 AIDS or HIV, Tammy Holcomb motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace 6/17/98 Code E-9. Motion carried 3-0.
- X. F-1 Student Conduct and Discipline, Tammy Holcomb motioned, seconded by Karen Stomski, on 4/22/09 to adopt Code F-1. Motion carried 3-0.
- XI. F-5 Education Records, Karen Stomski motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace 12/16/96 Code F-5. Motion carried 3-0.
- XII. F-7 Student Alcohol and Drugs, Charity Downs motioned, seconded by Tammy Holcomb, on 4/22/09 to adopt Code F-7. Motion carried 3-0.
- XIII. F-9 Transportation, Tammy Holcomb motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace 12/13/05 Code F-9. Motion carried 3-0.
- XIV. F-19 Limited English Proficiency, Charity Downs motioned, seconded by Karen Stomski, on 4/22/09 to adopt and replace 8/9/95 Code F-19. Motion carried 3-0.
- XV. F-20 Harassment of Students, Charity Downs motioned, seconded by Karen Stomski, on 4/22/09 to adopt and replace 1/12/05 Code F-20. Motion carried 3-0.
- XVI. F-21 Firearms, Tammy Holcomb motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace Weapons F-21 1995 Code F-21. Motion carried 3-0.
- XVII. F-23 Participation of Home Study Students, Charity Downs motioned, seconded by Karen Stomski, on 4/22/09 to adopt and replace 11/10/99 Code F-23. Motion carried 3-0.
- XVIII. F-24 Hazing, Karen Stomski motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace Model Hazing 8/8/01 Code F-24. Motion carried 3-0.
- XIX. F-25 Student Attendance, Karen Stomski motioned, seconded by Tammy Holcomb, on 4/22/09 to adopt and replace 12.14.05 Code F-25. Motion carried 3-0.

- XX. F-27 Pupil Privacy Rights, Charity Downs motioned, seconded by Tammy Holcomb, on 4/22/09 to adopt and replace 12/14/05 Code F-27. Motion carried 3-0.
- XXI. F-28 Wellness Karen Stomski motioned, seconded by Charity Downs, on 4/22/09 to adopt Code F-28. Motion carried 3-0.
- XXII. G-1 Curriculum Development & Coordination, Tammy Holcomb motioned, seconded by Karen Stomski, on 4/22/09 to adopt and replace 12/14/05 Code G-1. Motion carried 3-0.
- XXIII. G-7 Educational Support System, Tammy Holcomb motioned, seconded by Charity Downs, on 4/22/09 to adopt and replace 8/8/01 Code G-7. Motion carried 3-0.
- XXIV. G-9 Grade Advancement, Charity Downs motioned, seconded by Tammy Holcomb, on 4/22/09 to adopt and replace G-9 Grade Advancement 12/14/05, Student Promotion 8/12/93, and Student Retention Pre-K through 6th 8/9/00 Code G-9. Motion carried 3-0.
- XXV. G-13 Animal Dissection, Tammy Holcomb motioned, seconded by Karen Stomski, on 4/22/09 to adopt Code G-13. Motion carried 3-0.

7. Action on Personnel Contract:

- I. New Hires: None
- II. Resignations: None
- III. Terminations: None
- IV. Leave of Absence: None

8. Anticipated Executive Session

9. Other Lawful Business: None

10. Next Regular Board Meeting

Next Regular Board Meeting is scheduled for, May 13, 2009 at 7:00 PM

11. Adjournment

See continuation of minutes.

Respectfully Submitted,
Brittany Petty
Board of Recording Secretary