

Tinmouth School Board
Official Minutes
June 14th, 2010

Present were Helen Mango, Chair; Board member Cindy Taylor-Patch. Also present were Susan McKelvie, Principal; Gail Fallar, Town Treasurer; Joan Paustian, Superintendent; Louis Milazzo, RSWSU Business Manager; Tracey Tinsley, TES Phys. Ed. Teacher; Jonathan Czar, Secretary.

Helen called the meeting to order at 7:02 p.m. and suspended the order of business to hear general public comments. A family in attendance is requesting to tuition their student to Wells due to transportation problems to TES. A decision will be made in executive session. Also, Pam Garceau, the new administrative assistant, was introduced.

MINUTES

The minutes for May 10th, 2010 will be approved along with the rest of the consent agenda.

CONSENT AGENDA

Business Manager's Report

Louis provided a written report (attached page 4). Additional notes are as follows:

- Fuel Bid – Helen moved to approve the contract with Local Fuel. Cindy seconded, all approved. Motion carried.
- Ira Preschool – Ira has approved funding for preschool to tuition students out to existing programs. Tinmouth is interested in being considered. Tinmouth will send materials out to families. Helen moved that 0.46 of the state education rate will be the tuition we would charge Ira for each preschool student (Louis determined that this equals \$3900 per student). The value 0.46 represents the daily preschool hours as a percent of a full school day. Cindy seconded, all approved. Motion carried.

Helen suspended the order of business to hear from Tracey Tinsley who gave an introduction to the wellness plan being developed at TES. It is a coordinated nutrition and physical activity program. Tracey shared some sobering statistics about obesity rates, declining health, and rising stress levels in elementary school children. She spoke of the connection between exercise, learning, and cognitive function. The plan will include a wellness committee and the integration of a curriculum into the classroom. There is also a desire to extend the program to the community in the form of a community health fair. A complete description of the program is attached (page 6).

Superintendent's Report

Joan provided a verbal report.

- Almost all vacant positions have been filled for the upcoming year
- A new principal has been hired at PHS.
- Joan thanked the board for their work relationship in her first year as

Superintendent.

Principal's Report

Susan provided a written report (attached page 5).

Helen moved to accept the consent agenda, Cindy seconded. All approved, motion carried.

RSWSU SUB-COMMITTEE REPORTS

- Systems Management – nothing to report. They are waiting on other towns to approve policies.
- Finance - Financials and raises were discussed at the last meeting

BILLS AND ORDERS/FINANCIAL STATEMENT

Gail passed out the Financial Statement and Bill and Orders for the board to review.

AP Warrants		
Warrant #	Date	Amount
23	05/17/10	\$25,978.46
24	06/03/10	\$14,586.91
25	06/14/10	\$20,285.46
Payroll Warrants		
Warrant #	Date	Amount
23	05/24/10	\$10,758.55
24	06/08/10	\$46,793.57

NEXT MEETING

The next meeting will be August 9th, 2010, 7:00 p.m., at the Tinmouth Elementary School.

EXECUTIVE SESSION

Helen moved to go into Executive Session for purpose of personnel discussion at 8:27 p.m., seconded by Cindy. All approved, motion carried.

CONTINUATION MINUTES

Motion by Helen to come out of executive session at 9:07 p.m., seconded by Cindy. Motion carried.

Motion by Helen to hire Pamela Garceau as Administrative Assistant at a wage of \$13 per hour. Benefits to be in accordance with applicable Support Staff practices. Seconded by Cindy. Motion carried.

Motion by Helen to hire John Gillette as instructional assistant, with pay and benefits to be determined in accordance with applicable Support Staff practices. Seconded by Cindy. Motion carried.

Motion by Helen to:

(1) Offer Susan McKelvie a 0.6 FTE as Tinmouth Elementary School Principal (with the remaining 0.4 FTE as Director of Educational Advancement/Supervisor for the Rutland Southwest Supervisory Union), at a salary of \$35,710.50, and

(2) Offer Kathryn Fredericks .3 FTE teaching position and a position as Lead Teacher for a stipend of \$4500 (previously paid through Title Funds).

The changes to the duties of Susan McKelvie and Kathryn Fredericks will result in a net savings to Tinmouth.

(3) Offer Eileen Guyette an additional .2 for Math support to be paid through the Federal Title Grant at no expense to Tinmouth taxpayers.

Seconded by Cindy. Motion carried.

Motion to adjourn at 9:17 p.m. made by Cindy, seconded by Helen. Motion carried.

June 14, 2010

To: Tinmouth Board
From: Louis Milazzo, Business Manager
Re: Business Manager Report

1. Fuel Bid

At the May SU board meeting the board approved contracting with Local Fuel with a variable fuel rate of \$0.18 cents above rack price, currently at \$2.22. Each local board is voting to approve or not approve this contract as well.

I have also sent the information to Tinmouth Town to see if they wish to participate.

2. Ira Preschool

Ira is looking to contract with area schools for Preschool Education. They are looking to fund this program with built up Medicaid Funds. Does Tinmouth have the capacity and willingness to accept Ira pre-k students into your program? If so the board will need to come up with a cost, which we can discuss at the meeting.

3. Medicaid Transfer

Towards the end of the year the SU will be cutting checks to distribute the Medicaid funds that have been accumulated during FY10. As of today Tinmouth's portion is \$8939.50, with 2 more months left to collect.

1.) Curriculum, Programs, and Assessment

a. Staff met today to review student data and plan for next year. While students generally are progressing satisfactorily, we determined a staff need to focus on continuing to develop efficient and effective ways to collect relevant student progress data to help us zero in on exactly where students need support. Additionally, staff assessed scheduling, our Living History curriculum, science curriculum, and the new Wellness Initiative. We will meet again over the summer to prepare for the opening of school in August.

b. Wellness Initiative for 2010-2011: presentation of plan

2.) Building and Grounds

a. O'Raine and Sun has completed the painting of the old school house and the upper south wall of the community center. We will be replacing the gutters on the north side of the old building over the summer. They were badly damaged from ice and snow sliding off the roof. The contractor also power washed the entire community center to remove mildew and dirt. The plan will be to paint that building next year, and the newer addition of the school the following year. Harold will continue to provide spot maintenance.

b. A second window was broken from the riding mower recently. We have deducted the cost of replacing both windows from the mowing contractor's bill.

c. Our new bike shed has arrived and will be painted to match the building later in the summer.

d. Cathy Reynolds has informed us that the energy grant she wrote this spring will provide us with funds to put light sensors in the school and community center. This should help us to reduce our energy usage when lights are left on accidentally overnight or on weekends. Thank you Cathy!

e. There are no other major projects slated for the school building this summer, other than the usual deep cleaning and maintenance.

3.) Other

a. A host of end-of-year activities concluded the school year. Living History, the School Picnic, a collaborative Field Day with Middletown Springs Elementary, and a wonderful graduation program, combined to bring our year to a successful close. Many thanks from staff to our Parents' Club and parent volunteers who give so much of their time and effort to support our school community.

b. Parent and community member Erin Freedom has agreed to take on the management of a school-licensed after-school program for the next school year. Jen Calvey will be her assistant. Specific details will be worked out over the summer and communicated to parents before the start of the school year.

The Tinmouth Integrated Wellness Plan 2010-2011

Year 1

(Based on the 2009-2012 Action Plan approved by the
Tinmouth School Board, November 9, 2009)

Building a healthy learning community one heartbeat at a time

Goal: To develop a school culture where the importance of Wellness* is taught, embraced *and* practiced within the classroom, on the playground, and in the cafeteria by staff and students alike

(*Wellness = *an overall state of good health marked by a. physical fitness, b. good mental health, and c. emotional stability.*)

Objectives:

- Physical Education classes will be increased to twice weekly
- the P.E. teacher will take on the role of the Wellness Coordinator, working with administration to develop and implement the Integrated Wellness Initiative
- a complimentary K-6 Health Curriculum will be piloted in the 2010-2011 school year, then evaluated for effectiveness
- both students and staff will be educated and empowered to practice purposeful physical activities which engage the heart, the body, and the brain to improve Wellness, focus learning, and relieve stress daily
- the link between nutrition and health will be taught and impact the school snack/lunch program and carry over to food choices brought from home
- students will be supported and empowered to share their Wellness knowledge with their families and the wider

Tinmouth community through articles in the weekly newsletter and a community Wellness Fair

Responsibilities of Wellness Coordinator:

- € PE Teacher will take on the role of "Wellness Coordinator," working with the principal and staff to develop a one-year plan for training and implementation of the objectives listed above.
- € WC will train and then mentor teachers as they learn to incorporate purposeful aerobic activities during "brain breaks" formally known as morning/afternoon recess
- € WC will train and then mentor teachers to use in-classroom developmentally appropriate movement activities during transitions or when students need to focus on specific learning or assessment activities
- € WC will work with classroom teachers to acquire a coordinated health curriculum and co-teach Health classes around the topics of Wellness, including physical fitness, nutrition, strategies for stress relief, and any other appropriate topics under this heading
- € WC will serve as a conduit to inform the staff, students, school board, and community on current research which impacts our school around Wellness issues
- € WC will coordinate an annual Wellness Fair to be planned and staffed by students and presented to parents and the Tinmouth community
- € WC will develop or acquire a system to collect health data to determine a baseline and monitor progress to use for program evaluation
- € WC will work under the oversight of the principal as an extension of the Physical Education teacher position

Role of Staff in the Integrated Wellness Initiative:

- € Staff will receive training and mentoring to support their role in creating the Wellness culture

- € Staff will work with WC to determine integration of new Health Curriculum and evaluating its success at end of year
- € Staff will work with WC and their own students to determine individual health goals for the year and to maintain digital student health journals and progress data
- € Principal will arrange for an "outside" instructor to provide a 1/2 day in-service training on brain development and the importance of aerobic exercise in addition to the support of the WC
- € School cook will receive training in nutrition and healthy meal preparation
- € Throughout the school year, the cook will provide students with the opportunity to evaluate new foods and recipes to broaden their exposure to nutritious alternatives
- € Regular staff meetings will include opportunities for further training, sharing progress, and/or discussing challenges

Role of Administrator:

- € Supervise the implementation of the new Wellness Initiative
- € Oversee funding of training or materials
- € Support WC in seeking out appropriate sources for trainings or materials
- € Work with WC to write grants as needed for materials or trainings
- € Provide school cook with guidance and opportunities for training as needed
- € Write grants for fresh fruits and vegetables or to improve cafeteria options in other healthy ways
- € Oversee implementation of Integrated Wellness by WC and classroom teachers
- € Provide time during in-service days or staff meetings for trainings
- € Regularly inform the board of pertinent information

€ Participate in and model Wellness priorities

1.