

***Rutland Southwest Supervisory Union  
Board of School Directors (Regular) Meeting***

Date: June 27, 2011

7:00 P.M.

Place: Middletown Springs Elementary School

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**Official Minutes**

Board Members Present: Kimberly Mathewson (M), Tammy Holcomb (M), Karen Stomski (M), Jennifer Miller (M), Cindy Taylor-Patch (M), Pat Davenport (M), Mary Jo Teetor (M), Matthew Peschl (M), Clarence Haynes (M), Alicia Marcy (M).

Administration Present: Superintendent Joan Paustian, Business Manager Louis Milazzo.

The meeting was **called to order** at 7:04PM by Chair Kimberly Mathewson.

**Presentation:** Steve Hamilton from WestEd – Gave an update/review/discussion on Curriculum & Assessment.

**Consent Agenda:**

Approval of Unofficial Minutes:

April 25, 2011 (Continuation) – no changes requested.

April 28 (Special)-Negotiations (Teachers) approved pending time for adjournment.

May 4 (Special)-Negotiations (Teachers) approved pending time for adjournment and addition of “PM” after other times noted.

May 23, 2011(Regular) – approved with the following amendments:

Page 3 – under item for Central Office Staff and RSWSU Teacher Sick Bank, reference changes made in sentence prior to motion.

Page 4 – in motion to freeze salaries, remove “Tammy Holcomb” and insert “Karen Stomski”.

- **Motion made by Clarence Haynes, seconded by Jennifer Miller to approve the minutes of April 25, 2011 (continuation), April 28, 2011 (special), May 4, 2011 (special) and May 23, 2011 (regular) with the amendments noted above. Motion carried.**
- **Motion made by Clarence Haynes, seconded by Kimberly Mathewson to table the approval of minutes from June 6 (Special)-Negotiations (Teacher), June 9 (Special) - Negotiations (Teacher), June 13 (Special)-Negotiations (Support Staff), June 16 (Special) - Negotiations (Support Staff). Motion carried.**

It was noted that the meeting of June 22, 2011 (Special)-Negotiations (Teachers) was cancelled.

Report of the Superintendent – in addition to her written report, Dr. Paustian reported/highlighted:

- Congratulations to Bonnie Lenihan, Darren McIntyre and staff for meeting 100% compliance for FY10 from the State’s Special Education Monitoring Team.
- Informed the Board that the additional responsibility of 504 monitoring (especially for out of district students) will be completed by Mr. Paul Eaton, Assistant Director of Student Support Services beginning July 1, 2011 to ensure that our students are receiving needed services and in order that we are not charged by receiving districts for 504 Coordination, unless we agree and sign agreements to the effect.

Report of the Business Manager – Mr. Milazzo handed out his report to the Board. He highlighted/reported:

- Anticipated RSWSU FY11 surplus is \$74,881.00 at this time.
- No bid was awarded for the Fuel Oil due to current market conditions – Mr. Milazzo provided the board with particulars and reasons why the committee felt it best to wait. Discussion followed.
- **Motion made by Kimberly Mathewson, seconded by Alicia Marcy to authorize Business Manager Louis Milazzo and Superintendent Joan Paustian to get the best price and lock in for the RSWSU only (as it was learned the joint bidding with ARSU would not result in a lower price per gallon) as**

**long as the price is 17 cents or lower above rack (variable rate); or if a better fixed rate price is deemed best for the RSWSU using their best judgment.** Discussion followed. **Motion carried.**

The Tinmouth School District/Town Treasurer does not agree to allow the Business Manager access to the school district's financial accounts. Discussion ensued.

Report of the Director of Student Support Services- Mr. McIntyre's written report was included in the Board's packet. Mr. McIntyre and Mr. Eaton were excused from the meeting by Superintendent Paustian due to personal commitments and a family emergency.

- **Motion made by Mary Jo Teetor, seconded by Karen Stomski to approve the reports of the consent agenda. Motion carried.**

**Approve Bills and Orders:**

- **Motion made by Clarence Haynes, seconded by Cindy Taylor-Patch to approve Warrant # 116, in the amount of \$29,178.14, dated 5/20/11 and Warrant #117, in the amount of \$28,813.80, dated 6/3/11 as presented.** Discussion followed. A board member inquired if employees who attend training/professional development present what they have learned to the rest of their faculty/staff? Dr. Paustian will inquire of the Principals. An expenditure (Master Teacher) was noted to be a Poultney School District expense. Mr. Milazzo will adjust. **Motion carried.**

The Chair called for a short break at 8:30PM, calling the meeting back to order at 8:37PM.

**General Public Comments:** None

**Old Business:**

Student Enrollment – (tabled to July).

Act 153 Merger – (tabled to July).

Board Self-Evaluation Tool – (tabled to July) – Jan to e-mail to members again.

Board Goals – (tabled to July)

**New Business:**

Approve Substitute List (if applicable) – no new names this month.

Award Fuel Oil Bids – discussed and action taken under the report of the Business Manager.

Establish Committee to study transition of all special education to supervisory union – Tabled for one year; not to go into effect until FY13.

**Other New Business:**

Approve IDEA-B Basic and IDEA-B Pre-School Grants for FY12:

- **Motion made by Tammy Holcomb, seconded by Karen Stomski to approve the IDEA-B Basic Grant in the amount of \$222,352.00 and the IDEA-B Pre-School Grant in the amount of \$7,502.00 for FY12.** Discussion followed. The Board requested a detailed report regarding the breakdown of how the Grants are to be expended for the July meeting. **Motion carried.**

Committee Reports (also note upcoming committee meetings and committee members for the record)

Finance – No meetings scheduled or held.

Systems Management – Next meeting – August 22, 2011 5:30PM at Wells Village School; last meeting committee reviewed process and established timeline for reviewing and rescinding any older out dated policies.

Human Resources – No meetings scheduled or held.

SU Negotiations Team – To be discussed in executive session later in the meeting.

Act 153 – The following board members are designated from their local board to serve on this committee:

Karen Stomski and Jen Miller – Wells

Clarence Haynes and Kimberly Mathewson – Middletown Springs

Russell North – Ira

Poultney and Tinnmouth Boards will designate representatives at their July meetings. This topic will be discussed at the July RSWSU meeting.

For the Board's information, it was noted that Granville (NY) High School will not be offering Driver's Education in FY12.

**Policies:**

(Tabled from April and May) (Action) (White – for adoption):

- **Motion made by Karen Stomski, seconded by Jennifer Miller to approve Policy C-4 School Visit by Board Members. Discussion followed.** Two minor changes were requested.
- **Motion made by Clarence Haynes, seconded by Kimberly Mathewson to withdraw C-4 from adoption at this time. Motion carried.**
- **Motion made by Clarence Haynes, seconded by Tammy Holcomb to send C-4 School Visits by Board Members and C- Visits by Public back to the Systems Management Committee to determine if language could be combined into one policy and to be returned to the RSWSU Board for review and possible action in September. Motion carried.**

No action was taken on the following policies:

D-3 Staffing and Job Descriptions (to replace any other local or SU policies by same or similar title or topic)

F-6 Student Medication (to replace any other local or SU policies by same or similar title or topic)

F-14 Admission of Non-Resident Students (to replace all other local or SU policies by same or similar title or topic)

F-103 Residency

F-106 Idling of Vehicles Other than School Buses (new mandatory)

F-109 Tuition Payment

H-7 Title I, Part A Parental Involvement (new mandatory)

G-3 Field Trips

G-5 Selection of Instructional Material

**Action on Personnel Contract**

**New Hires:**

1. Jay LaMora – 50% Technology Integration Specialist & 50% Director of Educational Advancement
2. Herb Schulte - 50% Technology Integration Specialist
3. Summer Program Employment (CFP-Title I)
  - a) Carr, Rebecca – WVS Summer Program Teacher 6/22-30; 22.5 hours \$25/hour
  - b) Festa, Barbara- WVS Summer Program Teacher 6/22-30; 22.5 hours \$25/hour
  - c) Cassidy, Cindy – WVS Summer Program Teacher 6/22-30; 15 hours \$25/hour
  - d) Grote, Jason – WVS Summer Program Teacher 6/22-30; 30 hours \$25.00/hour
  - e) Fox, Kathy – WVS Summer Program Assistant 6/22-30; 45 hours \$15.00/hour
  - f) Gallinari, Barbara – WVS Summer Program Assistant 6/22-30; 45 hours \$15.00/hour
  - g) Stedman, Kimberly – WVS Summer Program SLP 6/22-6/30; up to 12 hours \$75.00/hour
  - h) Brzezinski, Sara – MSES Summer Program Math Teacher 7/5-8/4; 50 hours \$25.00/hour
  - i) Austin, Netta – MSES Summer Program Language Arts Teacher 7/5-8/4; 50 hours \$25.00/hour
  - j) Simpson, April – MSES Summer Program Assistant 7/5-8/4; 45 hours \$15.00/hour
  - k) Crandall, Holly – PES FastForWord Assistant 7/5-8/4; 32 hours \$15.00/hour

- l) MacDonald, Margaret – PES FastForWord Teacher 7/5-8/4; 60 hours \$25.00/hour
  - m) Sheldrick, Shaunna – PES Summer Program Assistant 7/5-8/4; 60 hours \$15.00/hour
  - n) Lynch, Patricia – PES Summer Program Assistant 7/5-8/4; 60 hours \$15.00/hour
  - o) Godfrey, Sarah – PES Summer Program Teacher 7/5-8/4; 60 hours \$25.00/hour
  - p) Hewes, Tia – PES Summer Program Teacher 7/5-8/4; 60 hours \$25.00/hour
  - q) Patterson, Lori – MSES Summer Program Teacher 7/5-8/4; 45 hours \$15.00/hour
  - r) Sawyer, Nick – PHS 7/5-8/19; 70 hours \$25.00/hour
  - s) Kahill-Brown, Maureen – PES Summer Teacher 7/11-7/21; 32 hours \$25.00/hour
  - t) Kelley, Amy – PES Summer Teacher 7/5-8/4; 12 hours \$25.00/hour
4. Summer Program Employment (IDEA-B)
- a) DaCosta, Jennifer – Leap Frog Summer Program Individual Assistant 6/27-8/4; 60 hours \$15.00/hour
  - b) Miller, Sandra – PHS Summer Program Assistant 7/5-8/4; 40 hours \$15.00/hour
  - c) Crandall, Holly – PES Summer Program Assistant 7/5-8/4; 28 hours \$15.00/hour
  - d) Patterson, Lori – MSES Summer Program Teacher 7/5-8/4; 33 hours \$25.00/hour
  - e) Terrie Sady – PES Summer Program Assistant 7/5-8/4; 25 hours \$15.00/hour
  - f) Sawyer, Nicholas – PES/PHS/MSES 7/5-8/4; 27.5 hours \$25.00/hour
  - g) Stedman, Kimberly – Summer SLP at TES 7/5-8/4; 10 hours \$65.00/hour
  - h) Weeden, Heather – Summer SLP at PHS 7/5-8/4; 9 hours \$60.00/hour
  - i) Weeden, Heather – Summer SLP PHS/PES 7/5-7/28; 40 hours \$60.00/hour
  - j) Tyler, Bobbie – Summer OT 6/27-8/4; 5 hours \$40.00/hour

Resignations – None

Terminations – None

Other: None

- **Motion made by Karen Stomski, seconded by Tammy Holcomb to approve summer program hires listed above as 3. a-t CFP-Title I funded positions. Motion carried.**
- **Motion made by Karen Stomski, seconded by Tammy Holcomb to approve the summer program hires listed above as 4. A-j IDEA-B funded positions. Motion carried.**
- **Motion made by Clarence Haynes, seconded by Cindy Taylor-Patch to approve hiring Jay LaMora as the .50 FTE Director of Educational Advancement / .50 FTE Technology Integration Specialist for FY12. Discussion followed. Motion carried.**
- **Motion made by Kimberly Mathewson, seconded by Matthew Peschl to approve hiring Herb Schulte as the .50 FTE Technology Integration Specialists for FY12. Discussion followed. Motion carried.**

Other Lawful Business – None.

Set Next Meeting- July 25, 2011 at Tinmouth Elementary School at 7:00PM.

Executive Session: 1 VSA § 313 (1-9) (a) (b)

- **Motion made by Tammy Holcomb, seconded by Mary Jo Teetor to move the Board and Superintendent into executive session for personnel and negotiations (1 VSA § 313(1)) at 9:12PM. All others were excused. Motion carried.**

Respectfully submitted,

Jan Dente

RSWSU Board Recording Secretary

Rutland Southwest Supervisory Union  
Unofficial Continuation Minutes  
June 27, 2011

Motion made by Tammy Holcomb, seconded by Karen Stomski to come out of executive session at 10:15 p.m.  
Motion carried. No action taken.

Motion to adjourn at 10:16 p.m. made by Alicia Marcy, seconded by Mary Jo Teetor. Motion carried.

Respectfully submitted,  
Cindy Taylor-Patch  
Board Clerk