

Tinmouth School Board
Official Minutes
August 15th, 2011

Present were Kimberly Stewart, chair; board members Cindy Taylor-Patch and Helen Telfer. Also present were Gail Fallar, Town Treasurer; Joan Paustian, Superintendent; Gail Curtis, Principal; Louis Milazzo, RSWSU Business Manager; Tammy Delong, parent and community member; Arne Majorell, parent and future community member; Jonathan Czar, Secretary.

The meeting was called to order at 6:03 p.m. The order of agenda was suspended to hear from Tammy who was requesting the school pay her daughter's tuition to Wells Elementary due to its closer proximity to their house. \$8544 is the state based tuition rate. Helen moved to approve, Kim seconded. All approved, motion carried.

Arne Majorell came in to update the progress of home construction. Significant progress has been made and the family is expecting to occupy the house by November 1st. Kim moved to accept the Majorell children for Fall enrollment. Helen seconded, all approved. Motion carried.

MINUTES

Helen moved to approve the July 11th minutes as amended. Kim seconded, all approved. Motion carried.

CONSENT AGENDA

Superintendent's Report – Joan provided a written report (attached, page 4).

Additional notes are as follows:

- The SU will be having their In-service on August 28th, 8:00 am. TES board members are invited.
- On August 30th all elementary schools with the exception of Poultney will be adopting AimsWeb for the purpose of tracking assessment progress.

Business Manager's Report – Louis provided a written report (attached, page 6)

Principal's Report – Gail Curtis provided a written report (attached, page 5).

Additional notes are as follows:

- Spoke with Parents Club about hosting a first school day breakfast.
- The tentative date for orientation is Aug 30th.
- Due to difficulty contacting O'Raine & Son about the building paint project, Gail asked permission from the board to instead hire Tinmouth resident college students at the custodial rate. Helen was uncomfortable bringing them onto payroll and would prefer contracting. After discussing, Cindy moved to hire Rainbow Squire, Eli Beattie, and Amelia Fontein @\$10/hour. Helen seconded. Cindy and Kim voted yes, Helen voted no. Motion carried.

- Cathy Reynolds from Efficiency Vermont contacted Gail Curtis and did a walkthrough with a lighting designer. She recommended contacting Matt Kylie for the design.

Kim moved to approve consent agenda. Helen seconded, all approved. Motion carried

BILLS AND ORDERS/FINANCIAL STATEMENT

Gail passed out the Financial Statement and Bill and Orders for the board to review.

AP Warrants		
Warrant #	Date	Amount
1	07/18/11	\$17,743.11
2	07/25/11	\$30,727.78
3	08/01/11	\$2,526.07
PR Warrants		
Warrant #	Date	Amount
1	07/18/11	\$2,369.54
2	08/01/11	\$2,369.13
3	08/15/11	\$10,617.25

Gail handed out a document of proposed changes by the Community Center Board regarding rental requirements. This does not affect the school, only those wanting to rent the space during non-school hours. Kim moved to approve the changes to rental requirements. Helen seconded, all approved. Motion carried.

NEW BUSINESS

- Gail expressed concern with students helping setup tables for lunch. Everyone agreed that should not happen since the tables can be a hazard if not handled properly.

SUBSTITUTE LIST

- Approve new Kelley Services substitute – Gina Ottoboni (all schools). Kim moved to approve, Helen seconded. All approved, motion carried.

NEXT MEETING

The next meeting is set for September 19th, 6:00 pm at Tinmouth Elementary School.

Respectfully submitted,
Jonathan Czar

CONTINUATION MINUTES

Moved into Executive Session at 7:40pm

To discuss personnel and negotiations

Moved out of Executive Session at 8:12pm

Attendance: Kimberly Stewart, Cindy Taylor-Patch, Helen Telfer, Gail Curtis, Joan Paustian

Moved into Executive Session at 8:16pm

To discuss personnel

Moved out of Executive Session at 8:24pm

Attendance: : Kimberly Stewart, Cindy Taylor-Patch, Helen Telfer

Submitted by Helen Telfer

To: Tinmouth Board
From: Joan Paustian
Date: July 26, 2011

Action needed:

- **Please remember to attend the August RSWSU meeting. It will be held at Poultney High library on Monday, August 22 at 7:00. Dennis Wells, our labor relations attorney, would like to meet all Board members (except Ira) to discuss negotiations. He will be first on the agenda. This session will be in Executive Session that will likely last around 45 minutes.**

- **The Act 153 (School Mergers & potential REDs) Committee will meet on Wednesday, August 24 at 5:00 at Wells Village School. The committee is made up of 1 or 2 members from every Board, although any Board member is welcome to attend. Members of this team are Russell North of Ira, Helen Telfer from Tinmouth, Mary Jo Teeter of Poultney, Clarence Haynes & Kimberly Mathewson of Middletown Springs, Karen Stomski and Jen Miller of Wells.**

- **Comments:**

- The Commissioner of Education has determined that his office will no longer approve local Driver's Education Programs and that will now become another one of the superintendent's responsibilities. The Commissioner's intent is to keep the programs part of the high school offerings.

- According to the Vermont DOE weekly field memo, Vermont ranks second in the country with an 82.7% graduation rate. New Jersey ranked number 1 with a graduation rate of 86.9%. The average graduation rate is 71.7%

- Act 62 requires that all publically funded prekindergarten programs report child progress data for all children who are included in the school's census. A new assessment "Teaching Strategies Gold" will be required from now on. Our EEE program is already using this assessment however; we will need to ensure that our other preschool teachers are trained in this assessment tool.

- Our curriculum work will become more complicated as the DOE has asked us to not purchase any text books since the implications of adopting the Common Core Standards are not fully understood. We have recently adopted Reading Street for Poultney Elementary and for Wells Village School. We will continue to do the work needed to have a uniform curriculum based on mastery of the essential standard which will be determined through common formative assessments given to all students at grade levels for various time periods throughout the SU.

Principal's Report

1. My office is now organized and the book shelves that Harold made are painted and stacked with books. A big "thank you" to Harold for stopping his work on projects and helping me get moved in and ready for a new year.
2. Nick has made time to help me with getting on-line. I sincerely appreciate his assistance, whenever I have requested it.
3. Teachers and community members have been very welcoming this summer. Many have stopped by to introduce themselves and talk with me about interests for the upcoming year.
4. I must thank Gail Fallar for helping me multiple times when I had questions. Her patience and information has been invaluable.
5. I enjoyed attending the leadership conference at Killington this last week. Joan and the administrative team are a joy to work with. I learned a great deal from the key note speakers and the 2 workshop strands I attended. I am excited to bring that knowledge back to the Tinmouth School Community.
6. On Monday, Aug. 8th, the rugs at the school will be cleaned, so walking around the building on that day should be minimal.
7. Harold will be doing the floors next week, soon after the rugs are dry.
8. Allyn Kahle will be presenting Smart Board training to our teachers on August 17th and 18th. This will be a great time for teachers to practice using the Smart Board as well as a time for them to develop techniques for them to employing them in their classes.

August 15, 2011

To: Timothy Board
From: Louis Milazzo, Business Manager
Re: Business Manager Report

1. Audit

Our annual audit is scheduled for the week of August 29. The audit usually takes about 4 days. I have forwarded on the auditors request for information to Gail Fallar, so that she can start pulling together the necessary information. The Trial Balance is due to the auditors 2 weeks prior to the audit.

2. FY13 Budget

Budget time of year is approaching fast. I will be meeting with the Finance committee at the beginning of September to review this year's budget process and start gathering some information and input from the boards. I will also be sending out some preliminary budgeting worksheets during the month of September for Principals to work on to get the process started.