

Wells Town School District

Board of Directors

June 11, 2011

(Official Minutes)

Attendance: Linda O’Leary (Principal), Tammy Holcomb, Karen Stomski, Jen Miller, Louis Milazzo (Business Manager), Joan Paustian (Superintendent).

Audience: Harry Lux

1. Call to order: Tammy Holcomb called the meeting to order at 7:03 pm.

2. Consent Agenda: Karen Stomski made a motion, seconded by Jen Miller, to accept the Consent Agenda. Motion carried 3-0.

a. Approval of Minutes: Minutes of May 11, 2011 were approved with changes.

b. Superintendent Report: Superintendent Paustian commented that we have contracted with WestEd again to train and facilitate assessment and curriculum development for four days at the end of June.

*The Superintendent and the business manager met with Ron Ryan and Laura Jakubowski from the Addison Rutland Supervisory Union to open the fuel bids and to narrow down the choices. At this time both the ARSU and the RSWSU committee decided to wait longer to see if the price will go down.

* All SU and school emails will be archived by law. We will be creating a policy to archive student email for a shorter length of time in order to save money.

* The selection committee for the Director of Educational Advancement will be recommending Jason LaMora for this position. Jason is currently our Integration Specialist and will do both positions at a .5 FTE, making him a 1.0 FTE employee. The committee also felt that it was critical to continue to have a full time integration specialist to work with the teachers to enhance 21st century learning opportunities. Therefore we have posted a .5 FTE integration technology teacher position.

c. Principal's Report: Ms. O'Leary reported that our sixth grade National History Day Team raised over \$1,500 for their trip to Washington, D.C. in June. They will be accompanied by Barbara Gallinari.

Our step-up day will be on June 15 and will include our upcoming Kindergarteners.

Our Kindergarten Picnic date is set for Friday, August 26th at 11 am.

We have received word that we indeed were chosen to receive the Food Service Grant that we submitted to the VT DOE. We were awarded 50% of \$4,294.00 to purchase a new Garland Gas Range. The stove will be purchased and installed this summer.

Fire Alarm System Update- as of June 1 we are now under contract with Countryside Fire & Alarm for service repair and monitoring.

We had a wonderful trip to Boston on May 18th -20th. Once again we received compliments on the behavior of our students.

Transition meetings are occurring for our incoming Kindergarteners as well as our outgoing sixth graders. In addition our teachers are meeting to discuss class transitions.

Ms. Carr will be holding the first ever Grade 3 Camp Out on Friday June 10th, Grade 4 will have their annual Sleep over as well.

Currently we have 13 students enrolled in our June Summer Camp. We have opened it up to current grade 6 students. Contract worksheets have been completed and a schedule established. We have 9 students enrolled in the August Summer Camp at this time.

Secondary Water System update, Craig Jewett from Otter Creek Engineering secured Approval of Small Purchase Procedures from Allyn Lewis, State Construction Chief. Bid documents were circulated to all local plumbers that we could locate and are due back to Otter Creek by June 13.

Peter Amidon, a VT storyteller and folk musician will be conducting a mini-residency on June 7th & 8th.

Ms. O'Leary has met with Shaun Fielder from VT Rural Water and he is assisting us at no cost in revising and updating our Source Protection Plan. Ward gave him a tour of the grounds and he also met with the Nora Sargent, the Town Clerk. There did not seem to be many significant changes so the process will be fairly straight forward.

Our Celebration of Success Ceremony will take place on the last day of school and honors all students for their success this year. The all school ceremony is followed by lunch, including families, and a noon dismissal.

d. Business Manager's Report: Wells is currently showing an anticipated surplus in the amount of \$75,560. The increase in the surplus amount since May is due to moving \$13,784 of expense from the general fund to the Maintenance Fund.

Back in May Mr. Milazzo sent out to bid a Tax Anticipation Note to TDBank, People's United, and Citizens Bank. Due to the fact that Wells is ending the year with a surplus, plus has an unspent surplus budgeted for FY12, as well as funds in several reserve accounts, there may not be a need to borrow at all.

i. Financial Statements:

Jen Miller made a motion, seconded by Tammy Holcomb, to accept the consent agenda as amended. Motion carried 3-0.

3. Approve Warrants:

- a. Warrant #111 in the amount of \$32,796.41, dated 4/22/11
- b. Warrant #112 in the amount of \$12,518.95, dated 5/6/11
- c. Warrant #113 in the amount of \$19,308.63, dated 5/20/11

4. General Public Comments: None at this time.

5. New Business:

- a. Approve Substitute List: Not applicable.
- b. Lunch Prices for 2011-2012: After comparing the lunch prices with other area schools the Wells School will raise breakfast price for students from \$.75 to \$1.00, Lunch price from \$1.50 to \$1.75, snack price will remain at \$.25, the cost of milk will go from \$.30 to \$.35. Karen Stomski made a motion, seconded by Jen Miller to accept these prices. Motion carried 3-0.

6. Old Business:

- a. Review/Award Bids for Replacement of Decks: Jen Miller made a motion, seconded by Karen Stomski to not accept the bid given and to reopen the deck bids at this time. Motion carried 3-0.

Sealed bids will now go to Louis Milazzo at Central Office.

b. Review/Award Bids for Painting of Exterior historical section of building: Tammy Holcomb made a motion, seconded by Jen Miller to accept the bid from Luxbrush for the painting of the historical part of the building not to exceed \$18,000. Motion carried 3-0.

Karen Stomski made a motion, seconded by Jen Miller to appoint the Board Chair to approve any necessary, unforeseen changes to the contracted amount with Luxbrush. Motion Carried 3-0.

c. Review/Award Bids for Water System Project: information not available at this time

d. Review/Award Bids for Refuse Removal/ Recycling: Tammy Holcomb made a motion, seconded by Karen Stomski, to award Ace Carting Corp. the Refuse/ Recycling Bid effective July 1, 2011 at \$90/month. Motion carried 3-0.

e. Appoint Board representatives to RSWSU Committee to Study Act 153: Tammy Holcomb made a motion, seconded by Jen Miller to appoint Karen Stomski and Jen Miller to this committee. Motion carried 3-0.

f. Lighting upgrade project: Energy Efficiency Project with Catamount Security and Electric (Glen Eno) for \$19,361.40. Ms. O'Leary has checked references and it is her recommendation to hire them. Jen Miller made a motion, seconded by Karen Stomski, to approve hiring Catamount Security and Electric. Motion carried 3-0.

7. Policies: none at this time

8. Action on Personnel Contract:

i. New Hires:

1. Summer Program Staff: The following staff will be paid by the CFP Grant.

Rebecca Carr- Summer Program Teacher
Barb Festa- Summer Program Teacher
Cindy Cassidy- Summer Program Teacher
Jason Grote- Summer Program Teacher
Kathy Fox- Summer Program Assistant
Barb Gallinari- Summer Program Assistant
Kimberly Stedman- Summer Program SLP

ii. Terminations: none

iii. Leave of Absence: none

9: Anticipated Executive Session: Tammy Holcomb made a motion, seconded by Karen Stomski, to enter into executive session for Personnel and Negotiation reasons at 8:45 pm. Motion carried 3-0.

Tammy Holcomb made a motion, seconded by Jen Miller to come out of Executive session at 9:05 pm. Motion carried 3-0.

10. Other Lawful Business: None at this time.

11. Set Next Regular Board Meeting: Special Meeting June 27 2011 at 5:00 pm: To open water bids and deck bids.

Regular meeting: August 1, 2011 at 5:00 pm (Note there will be no meeting in July)

12: Adjournment: Karen Stomski made a motion, seconded by Jen Miller, to adjourn at 9:07 pm. Motion carried 3-0.

Respectfully Submitted,

Karen Stomski
Board Clerk