

Tinmouth School Board
Official Minutes
May 10th, 2010

Present were Helen Mango, Chair; Board members Kimberly Stewart, Cindy Taylor-Patch. Also present were Susan McKelvie, Principal; Gail Fallar, Town Treasurer; Joan Paustian, Superintendent; Jonathan Czar, Secretary.

Helen called the meeting to order at 7:05 p.m. and began by thanking all those involved with the Parents Club plant sale, a huge success despite the bad weather.

MINUTES

The minutes for April 19th, 2010 will be approved along with the rest of the consent agenda.

CONSENT AGENDA

Superintendent's Report

Joan provided a written report (attached page 4). Additional comments and/or action are as follows:

- Copies of the 2010-2011 School Calendar were provided.
- She is in process of writing evaluations for all administrators.
- The last legislative meeting reported a tax rate of .87. There is discussion of certain departments moving to merged districts.
- Susan McKelvie has accepted the part-time position of RSWSU Director of Educational Advancement (in addition to Principal of TES).

Principal's Report

Susan provided a written report (attached page 3).

Helen moved to accept the consent agenda, Cindy seconded. All approved, motion carried.

RSWSU SUB-COMMITTEE REPORTS

- Systems Management – work on policies continues.
- HR – established chair, set goals/guidelines for evaluations and job descriptions
- Finance - nothing new to report

BILLS AND ORDERS/FINANCIAL STATEMENT

Gail passed out the Financial Statement and Bill and Orders for the board to review.

AP Warrants		
Warrant #	Date	Amount
22	05/10/10	\$22,811.27
Payroll Warrants		
Warrant #	Date	Amount

21	04/26/10	\$10,504.33
22	05/10/10	\$10,917.76

POLICIES

- E-202 Animals in School
- F-101 International Exchange Student
- F-101R Procedures International Exchange Student
- E-516 Sales Tax Reimbursement
- A-1a Policy Development, Adoption, Dissemination, Administration and Review
- F-104 Entrance Age
- F-104R Procedure Entrance Age

Helen moved to adopt all policies above. Kimberly seconded. all approved.

PERSONNEL CONTRACT

- New Hires - Jennifer Calvey, individual assistant for summer school students. Helen moved to approve, seconded by Kimberly. All approved, motion carried.
- Resignations - None
- Terminations - None

NEXT MEETING

The next meeting will be June 14th, 2010, 7:00 p.m., at the Tinmouth Elementary School.

EXECUTIVE SESSION

Helen moved to go into Executive Session for purpose of personnel discussion at 7:55 seconded by Cindy. All approved, motion carried.

CONTINUATION MINUTES

Motion to come out of executive session at 8:25 p.m. made by Helen, seconded by Kimberly. Motion carried.

Motion by Helen to hire Susan McKelvie as TES principal for the 2010-11 academic year. The percentage FTE and salary are to be determined in June (after consultation with the SU board for Ms. McKelvie's SU-funded work, and within the confines of the FY'11 budget). Seconded by Cindy. Motion carried.

Motion to adjourn at 8:26 p.m. made by Helen, seconded by Kimberly. Motion carried.

Respectfully submitted,
Helen Mango

1.) Curriculum, Programs, and Assessment

- a. The 5th/6th Grade Boston Trip will take place this week, from the 12th to the 14th. Mr. Gerrol and Mrs. McKelvie will accompany the students on a whirlwind tour of the historic and artistic sights in the city. The students have worked hard to raise money to cover their expenses and are well prepared to explore and learn during the trip.
- b. Fourth graders will take the NECAP Science test on May 19, 20, and 21.
- c. Staff and students will visit the Tinmouth Cemetery for our annual Memorial Day visit to honor the memory of our war veterans on May 24th. We will place flags on the graves of every veteran from the Revolutionary War to the Vietnam War.
- d. Staff has been working diligently to prepare for the annual Living History event on the 27th and 28th of May. In connection with this year's study, staff and students spent a day at the Hildene in Manchester on May 3rd where we had a taste of what life was like during the Civil War era. This year, our own Tinmouth School activities will include an authentic 1861 school house, hand sewing, fence building, gardening, military drilling, and outdoor food preparation. The event will culminate with a community social with a fiddler and dancing, as well as an authentic dessert auction.

2.) Building and Grounds

- a. O'Raine and Sun has been informed that we have accepted their bid to paint the old school house this summer. We are working with them to determine a date.
- b. I spoke with Nelson about the need to ascertain whether the community center or the school "addition" would be next in need of painting. He will be getting back to me after taking a look.
- c. A window was broken in the kitchen last week – probably from a rock thrown by the riding mower. We have ordered a replacement from Crosby's.
- d. A bike shed is currently being built by Ryan Deppert to house our new bicycles. These bikes, helmets, and the shed were purchased through a grant, at no cost to taxpayers. We are currently using the bikes in the after-school program and will use them in PE next year and as part of our school Wellness program.

3.) Other

- a. On Monday, May 24th at 5 p.m., we will hold a brainstorming session to discuss ideas for an after-school program for next year. Parents have been invited.
- b. Graduation will occur on Thursday, June 10th at 6 p.m. This is a change from our last board meeting. Helen Mango has graciously accepted the role of master-of-ceremonies in my absence. Four 6th graders will be graduating this year.
- c. The final day of school for students will be Friday June 11th. It will be an early-release day with a 12:00 noon dismissal.



Report of the Superintendent

To: Tinmouth Board
From: Joan Paustian
Date: May 4, 2010

Comments:

- Jan Krantz, RSWSU Early Education Outreach Coordinator, has been meeting with young (pre-school) children and Mom &/or Dad throughout this year. The children range in ages from infants to 4 years old. Jan holds playgroups in all of our towns, has conducted some book programs, visits homes, and sometimes just makes contact. She works closely with all of our preschool programs and/or our elementary schools. Here is a breakdown of Jan's families:

	Playgroup	Book Program	Play & Book	Home Visits	Family Contact	Total Children
Poultney	16	5	3	4	9	37
Tinmouth	10	0	0	5	0	15
Ira	3	0	0	4	1	8
Wells	8	4	0	14	1	27
Middletown	9	1	3	3	0	16
<u>All children</u>						<u>103</u>

- I am in the process of writing administrative evaluations. I will be meeting with principals to go over their goals for the year. Principals are writing self evaluations so that I can be aware of some of their accomplishments that might not be evident to me.
- Louis will be at the Vermont Business Administrators conference on May 20th and 21st. Bonnie, Darren, Tom, and I will be away the same two days at the Vermont Superintendents' Assn and the Vermont Special Education Directors' Conference. I will be in touch by cell phone while we are at the conference.