

**Rutland Southwest Supervisory Union
Middletown Springs Town School District
Tinmouth Town School District**

**Ira Town School District
Poultney Town School District
Wells Town School District**

Budget Planning

Code # E-501

Policy

Budget planning for the Rutland Southwest Supervisory Union and its member boards will be an integral part of program planning so that the annual operating budget may effectively express and implement programs and activities of the school system. Budget planning for the RSWSU will be a year-round process involving participation of the Supervisory Union Board, Supervisory Union administrators and other appropriate personnel. Budget planning for individual school districts will involve participation of the district board, district and Supervisory Union administrators, and other appropriate personnel.

The Superintendent will have overall responsibility for Supervisory Union budget preparation, including the construction of, and adherence to, a budget calendar. Supervisory Union Administrators will develop and submit budget requests for their particular areas of responsibility to the Superintendent after seeking input from appropriate personnel. At the local district level, the Principal will have overall responsibility for budget preparation, and will work with appropriate local and Supervisory Union personnel (e.g. Business Manager, school treasurer) to develop and submit the budget to the district school board.

The Supervisory Union and local district boards, as a part of the budget planning process, will give due consideration to all budget requests submitted and will review allocations for their consistency with the Supervisory Union's and each local district's educational priorities.

| | Date Adopted | Replaces Policy |
|---|--------------|---|
| Rutland Southwest Supervisory Union | 1/25/10 | 5/19/08 Budget Planning and E-2 Budget Planning |
| Ira Town School District | See RSWSU | None |
| Middletown Springs Town School District | 12/17/09 | |
| Poultney Town School District | 12/15/09 | None |
| Tinmouth Town School District | 12/14/09 | None |
| Wells Town School District | 1/13/10 | None |