

**Rutland Southwest Supervisory Union  
Middletown Springs Town School District  
Tinnmouth Town School District**

**Ira Town School District  
Poultney Town School District  
Wells Town School District**

**Sales Tax Reimbursement**

**Code # E-516**

**Policy:**

It is the policy of the Rutland Southwest Supervisory Union and its member districts to allow for reimbursement of sales tax paid by employees for out-of-pocket expenditures with prior approval from administration. With prior approval, sales tax may be reimbursed for purchases of incidental items where savings or timing is of the essence. This policy is not to be abused nor is it intended to circumvent the established Purchasing and Expenditure Policies. Employees who do not receive prior approval may or may not be reimbursed for sales tax. NOTE: Reimbursement of sales tax cannot be made with Federal funds.

	Date Adopted	Replaces Policy
Rutland Southwest Supervisory Union	6/28/10	None
Ira Town School District	See RSWSU	None
Middletown Springs Town School District	6/17/10	None
Poultney Town School District	6/22/10	None
Tinnmouth Town School District	5/10/10	None
Wells Town School District	5/12/10	None

9/23/2010