

**Rutland Southwest Supervisory Union
Middletown Springs Town School District
Tinnmouth Town School District**

**Ira Town School District
Poultney Town School District
Wells Town School District**

STUDENT ATTENDANCE

**CODE F-25
(Mandatory)¹**

Policy

It is the policy of the Rutland Southwest Supervisory Union and its member districts to set high expectations for consistent student school attendance in accordance with Vermont law in order to facilitate and enhance student learning. Legal pupils between the ages of 6 and 16 and who are residents of the school district and non-resident pupils who enroll in school district schools are required to attend school for the full number of days that school is held unless they are excused from attendance as provided in state law.¹ Students who are over the age of 16 are required to attend school continually for the full number of the school days for which they are enrolled, unless they are mentally or physically unable to continue, or are excused by the superintendent in writing.²

The Superintendent or designee shall develop administrative rules and procedures to ensure the implementation of this policy.

Administrative Rules and Procedures

The procedures will address the following issues and may include others as well:

- A. written excuses;
- B. tardiness;
- C. notification of parents/guardian;
- D. signing out of school;
- E. excessive absenteeism;
- F. homebound and hospitalized students;
- G. early dismissals;
- H. homework assignments;
- I. making up work

Administrative Responsibilities

1. The principal is responsible for maintaining accurate and up-to-date records of student attendance.
2. The principal is responsible for assuring that the school has the appropriate family information that allows the school to contact the parent(s) or guardian(s) of all students whenever necessary.

¹ See 16 V.S.A. 1121 for legally acceptable excuses.

² See 16 V.S.A. 1122.

Ira School District: Ira adopts this policy without the Administrative Rules and Procedures or Administrative Responsibilities, as these areas are not applicable since Ira does not operate a school. Should a situation arise needing action, it is the policy of the Ira School District to revert back to the Rutland Southwest Supervisory Union Policy.

Legal Reference(s): 16 V.S.A. §§1121 et seq. (Attendance required)
 VT State Board of Education Manual of Rules & Practices: §2120.8.3.3

Cross Reference: Admission of Resident Students (F13)
 Admission of Non-Resident Tuition Students (F14)

	Date Adopted	Replaces Policy
Rutland Southwest Supervisory Union	11/24/08	None
Ira Town School District		None
Middletown Springs Town School District	11/20/08	Truancy 12/12/05
Poultney Town School District	5/19/09	
Tinmouth Town School District	6/8/09	Student Attendance 12/12/05 ;Truancy 6/1/200
Wells Town School District	4/22/09	Truancy 12/14/05