

Rutland Southwest Supervisory Union  
Middletown Springs Town School District  
Tinmouth Town School District

Ira Town School District  
Poultney Town School District  
Wells Town School District

## SELECTING LIBRARY MATERIALS

CODE G-4

### Policy

It is the policy of the Rutland Southwest Supervisory Union and its member districts to provide students access to a wide variety of educational materials in individual classrooms and in the media center to support student learning.

### Definitions

For the purpose of this policy:

1. **Media** include all materials considered part of the library collection, plus all instructional materials housed in resource centers and classrooms (if any) which are not text materials.
2. **Media Center** is the space, room or complex of rooms and spaces designated as a library, media center, instructional materials center, or similar term. It may include units not contiguous to the center where facilities so dictate. These units would include but not be limited to resource centers, production centers, and television studios.

### Implementation

1. When selecting materials to be purchased for the media center, the media specialist will evaluate the existing collection and the school's curriculum needs and will consult reputable, professionally prepared selection aids and other appropriate sources.
2. Recommendations for purchase will be solicited from members of the faculty and student body.
3. Materials obtained either by purchase or gift shall be judged by the criteria set forth in the policy on the Selection of Instructional Materials and shall be accepted or rejected in accord with those criteria.
4. Selection is an ongoing process which shall include the removal of materials no longer appropriate and the replacement of lost and worn materials still of educational value.

Complaints related to the selection of library materials will be handled through the policy on Procedure for Handling Complaints (G-6).

*Legal Reference(s):* 16 V.S.A. §563(14) (Powers of school boards)

*Cross Reference:* Complaints About Instructional Materials (G6)

Selection of Instructional Materials (G5)

	Date Adopted	Replaces Policy
Rutland Southwest Supervisory Union	8/24/09	None
Ira Town School District	N/A	None
Middletown Springs Town School District	11/20/08	None
Poultney Town School District	7/21/09	Acquisition of Library/Instructional Materials 6/8/09
Tinmouth Town School District	6/8/09	Acquisition of Library/Instructional Materials 5/19/98
Wells Town School District	6/24/09	None

